

MONDAY, JUNE 3, 2024 7:00 P.M.
BOARD OF ALDERMEN
MINUTES

MAYOR MIKE WILCOX

ALDERMAN PAUL ROETTGER

ALDERMAN AARON NAUMAN

ALDERMAN LISA CAPSHAW CUSHING

ALDERMAN BERRY LANE

ALDERMAN TONY ROBERTS

ALDERMAN WHITNEY ROPER

CITY ATTORNEY, JIM HETLAGE
CITY ADMINISTRATOR, FRANK JOHNSON
DEPUTY CITY CLERK, JOANNE CARR

MEETING CALLED TO ORDER

The meeting was called to order at 7:04 PM by Mayor Wilcox.

ROLL CALL

Present: Alderman Capshaw Cushing, Alderman Lane, Alderman Nauman, Alderman Roper, Alderman Roettger

Absent: Alderman Roberts

Present: Mr. Hetlage, City Attorney, Terry Jones, Superintendent of Public Works

APPROVAL OF TENTATIVE AGENDA

Mayor Wilcox asked if there were any changes or corrections to the Agenda for the June 3, 2024, meeting. Alderman Roettger moved approval of the agenda for the meeting. Alderman Nauman seconded the motion which was unanimously approved.

APPROVAL OF THE MINUTES FROM MAY 20, 2024, MEETING

Mayor Wilcox asked if there were any changes or corrections to the Board minutes from May 20, 2024, meeting. Alderman Lane moved approval of the minutes with some changes. Alderman Roper seconded the motion, which was unanimously approved.

CITIZEN COMMENTS

None

ORDINANCE FOR SECOND READING AND FINAL APPROVAL

B13-24 AN ORDINANCE AMENDING TABLE II-B OF SCHEDULE II OF
TITLE III OF THE GLENDALE MUNICIPAL CODE REGARDING
DESIGNATED STOP INTERSECTIONS IN THE CITY OF
GLENDALE, MISSOURI

Alderman Capshaw Cushing moved approval of the second reading of Ordinance B13-24. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson stated that a Stop Sign was installed at Elmwood and Clif Side, adding that this Ordinance will allow the inclusion of the sign on Table 2, Title 3 as an official stop sign with enforcement ability.

Mayor Wilcox asked if there were any questions. There were none.

Mayor Wilcox called for a voice vote which approved the second reading.

Mr. Johnson read the Ordinance by title only.

Alderman Lane moved approval of the final reading of Ordinance B13-24. Alderman Capshaw Cushing seconded the motion.

Mayor Wilcox asked for a report. Mr. Johnson stated that there was nothing to add.

Mr. Johnson read the Ordinance by title only.

Mayor Wilcox asked for a vote.

Ayes: Alderman Lane, Alderman Capshaw Cushing, Alderman Nauman, Alderman Roper, Alderman Roettger

Nays: None

Not Present: Alderman Roberts

The Ordinance passed.

ORDINANCES FOR FIRST READING

PUBLIC HEARING

Mr. Johnson opened the hearing and reported that there were no significant changes to the draft budget as previously presented. The FY2025 budget calls for \$5.5 million in revenue and \$5.2 million in expenditures, resulting in a surplus of \$344,200 and a fund balance of \$3.3 million. The budget also called for \$2.2 million in capital expenditures. Continued sales tax revenue growth and investment returns due to high interest rates have bolstered the City's revenues and allowed the City to continue investing in staff and services while pursuing important infrastructure improvements. Mr. Johnson also reported that at the second June meeting, the Board will also have resolutions approving the five-year Capital Improvement Plan and amending the current year budget and added that the moderate sales tax growth should hold

steady along with continued high interest income. Mr. Johnson reported that there would be a 3% Cost of Living increase for all employee salaries, a 5% increase in healthcare costs, and noted that the property and casualty insurance rates had also increased. Mr. Johnson stated that the CIP would be discussed at the next meeting along with the usual current year budget amendment.

B14-24 AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025 FOR THE CITY OF GLENDALE, MISSOURI

Alderman Lane moved approval of the first reading of Ordinance B14-24. Alderman Roper seconded the motion.

Mayor Wilcox asked for a report. Mr. Johnson stated that there was nothing to add.

Mayor Wilcox asked if there were any questions or comments. There were none.

Mayor Wilcox called for a voice vote which was unanimously approved.

The first reading passed.

Mr. Johnson read the Ordinance by title only.

B15-24 AN ORDINANCE ADOPTING A REVISION TO THE COMPENSATION PLAN FOR THE CITY OF GLENDALE FOR FISCAL YEAR 2025

Alderman Lane moved approval of the first reading of Ordinance B15-24. Alderman Nauman seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson stated that this Ordinance represented a 3% cost-of-living adjustment for all employees effective July 1, 2024.

Mayor Wilcox asked if there were any questions or comments. There were none.

Mayor Wilcox called for a voice vote which was unanimously approved.

The first reading passed.

Mr. Johnson read the Ordinance by title only.

DISCUSSION

Kirkwood Advisory Council Appointments

At the May 20 meeting, the Board requested additional information on the duties and purpose of the Advisory Council, which was provided to the Board via email on May 22. This information has been reproduced below.

- The Advisory Council meets once a month on the second Monday at 6:45 p.m. Kirkwood Parks and Recreation Director Kyle Henke said backgrounds in engineering, childcare/education, business and recreation are useful, as well as being an active user of the facilities. Appointees can serve for to three years, but they can be appointed or removed at any time at the City's discretion.
- Its members advise Kirkwood staff on issues relating to facility maintenance, programming, policies, procedures, budgeting and fees. Examples include things like resident and non-resident entry policies, operating hours for the aquatic center, and helping to prioritize facility maintenance.
- The group is purely advisory, and all final determinations with respect to operations and programs rest with Kirkwood.
- Previously, this group was focused on the Aquatic Center, but its purview will now include all of Kirkwood Parks and Recreation.

In addition, Ms. Carr has contacted the City's current appointees. Rita Kuster expressed an interest in continuing to serve while Carol Kennedy, who is termed out per the new agreement, was thanked for her years of service on the Council. Ms. Kennedy said she would be willing to serve again if there is an opening in the future. Amy Stevens was interested per Alderman Nauman. John Strahlman was suggested by Alderman Lane.

REPORTS

Mr. Johnson

Mr. Johnson reported that an addendum from Public Works was included in the packet which called out complaints on stormwater issues, adding that the report summarized the history of issues and what the City was doing to rectify or work on addressing the issues. Alderman Roettger stated that it was a good summary. Mr. Johnson stated that the Lochmueller Group would be finalizing the stormwater plan and added that once the street plan was finalized, the Board of Aldermen could work towards methods to fund the plans. Mr. Johnson stated that 12 of the 16 projects in the master plan have been recognized by MSD but have not been assigned funding as yet, adding that it was the first step in the process. Mr. Jones stated that there were two projects that came in with high expense, 7 million and 5 million respectively, which MSD adopted but noted that the cost benefit ratio scored low for these two projects, meaning that the project repair/replacement would benefit the least number of people. Mr. Jones stated that he would be working on breaking out projects into smaller projects as an effort to increase the chances of being funded instead of a project sitting indefinitely due to cost. Mr. Johnson stated that Lochmueller would be attending the next meeting and would provide an update.

Mr. Johnson reported that Chief Beaton was not in attendance and noted that the new Police Officer would begin June 17th which will bring the Police Department to full staff.

Ms. Carr

None

Alderman Roettger

None

Alderman Roper

None

Alderman Lane

Alderman Lane asked about the house located at Elmwood and Hillard. Mr. Johnson reported that the issues with the home were on St. Louis County's radar and Mr. Slaughter, Glendale's Code Enforcement Officer, had been monitoring the situation.

Alderman Capshaw Cushing

None

Alderman Roberts

Alderman Nauman

Alderman Nauman reported that the Kirkwood Parks and Recreation had a new pass adding that payments could be made online or in-person.

Alderman Nauman thanked Superintendent Jones for his stormwater updates and noted that in light of various tax proposals possibly slated as a ballot items, the City needed to consider funding options down the road. Alderman Nauman added that he was thankful that Mr. Jones and Mr. Scott were on top of Glendale's stormwater projects.

Alderman Nauman reported that Mr. Henke gave him a review of the planned updates of the Kirkwood Recreational Center adding that they would look amazing.

Mayor Wilcox

Mayor Wilcox reported that the next steering committee meeting was scheduled for Monday, June 10 adding that a public meeting would be presented by H3 on Monday, June 25th in the auditorium. Mayor Wilcox invited the entire Board to attend the meeting adding that it would be nice to have representatives from the City for the meeting. Mayor Wilcox stated that the purpose of the meeting would be to ask the public to weigh in on the City's vision and goals. Mayor Wilcox stated that there would be more meetings to review the bulk of the plan and a second meeting with the public.

EXECUTIVE SESSION

Alderman Nauman moved to adjourn to Executive Session. Alderman Roettger seconded the motion. There being no further questions or discussion, Mayor Wilcox called for a vote:

Ayes: Alderman Nauman, Alderman Lane, Alderman Capshaw Cushing, Alderman Roper, Alderman Roettger

Nays: None

Not Present: Alderman Roberts

ADJOURNMENT

Alderman Lane moved to adjourn the meeting, seconded by Alderman Nauman. The motion was unanimously approved.

These minutes are approved as submitted this 17th day of June, 2024.

Joanne Carr
Deputy City Clerk

CITY OF GLENDALE

Volunteer Profile

424 North Sappington Road, Glendale, Missouri 63122

Phone: (314) 909-3020 | Fax: (314) 965-4772 | Website: www.glendalemo.org

Please check the box below next to the Boards and Commissions you are interested in serving on:

- Architectural Review Board Plan Commission
 Board of Adjustment Tree Board
 Kirkwood Parks and Recreation Advisory Council

*Supplying the following information will assist the Mayor and Board of Alderman in considering your interest in a City Board or Commission. The information provided is considered public information. Submission of a completed form does not guarantee placement on a Board or Commission. You must reside in the City of Glendale to be considered for placement on a Board of Commission.

Personal Information:

Name: Amy Stephens Date: 6/10/24

Address: 866 Warwick Ln

Cell Phone: 314-753-7380 Home Phone: _____ Email: astephens563@gmail.com

Employment Information:

Employers Name: LAMP Interpreters Title: Operations Team Leader

Address: 8050 Watson Rd. Ste. 340 63119

Relevant Qualifications and Expertise:

Teacher 30 yrs. KWD R-7, used park annually for Title I Family Meetings. GS Leader & BSA Scoutmaster. Used Scout Shelter during Covid for all Troop 360 meetings, both of my kids went through the swim lesson program @ KWD park & used the ice rink & park frequently.

Please return this completed form by one of the following options:

Mail:
Joanne Carr
424 N. Sappington Road
Glendale, MO 63122

Email:
jcarr@glendalemo.org

For further information please contact City Clerk Joanne Carr at 314-965-3600 or by email at jcarr@glendalemo.org.

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Volunteer Profile

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X Parks and Recreation Advisory Council

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Personal Information:

Name: John Strahlman Date: 6/12/2024

Address: 937 Hawbrook Rd. Glendale, Mo 63122

Cell Phone: 773-208-1882 Home Phone: N/A Email: jstrahlm@hotmail.com

Employment Information:

Employers Name: The Washington University Title: Manager, Treasury Operations

Address: 7425 Forsyth Blvd. St. Louis, MO 63105

Relevant Qualifications and Expertise:

1. 20 year career in Cash Management overseeing day-to-day cash operations ensuring sufficient liquidity and risk controls.
2. Current alumni member of the Missouri Botanical Garden Young Friends Board tasked with organizing fundraising and audience development events at the Garden throughout the year.
3. Frequent user of the Kirkwood Parks and Recreation facilities with my wife and four children.
4. I have spent most of my 20 year career working in the public sector for local governments and political subdivisions of the State.

Please return this completed form by one of the following options:

Mail:

Joanne Carr
424 N. Sappington Road
Glendale, MO 63122

Email:

jcarr@glendalemo.org

For further information please contact City Clerk Joanne Carr at 314-965-3600 or by email at jcarr@glendalemo.org.



Internal Memorandum

Office of the City Administrator

**To: Honorable Mayor Mike Wilcox
Members of the Board of Aldermen**

**From: Frank Johnson, City Administrator
Steve Chamberlin, City Treasurer & Dan Lawrence, Finance Officer**

Subject: May Treasurer's Report

Date: June 14, 2024

Cash and Investment Balances:

The City's cash position remains stable through the end of May with a cash and investment balance as of May 31, 2024, of \$5,784,146. Of this figure, \$5,174,568 is available for operations of the city. A month ago, the figure was \$5,119,531 with a comparable number on May 31, 2023 of \$4,378,399.

The increase in funds available for operations during May is unusual. The situation occurred due to St. Louis County releasing 2023 property tax paid under protest in the amount of \$116,419. Another factor assisting cash flow is that expenses are lower than anticipated as both the Police and Public Works Departments are one employee short due to recent resignations.

The City's cash and investment position increases in December and January and generally declines from February through November as a normal occurrence until property tax collections start back up again in December.

General Fund Revenues and Expenditures:

With a year-to-date surplus of \$619,960, the City is in excellent shape to transfer the \$600,000 to the Capital Improvement Fund. June financials will be aided by the accrual of interest income with investments at MOSIP maturing in July and August. The accrual will be approximately \$35,000.

Revenues

General Fund	May-24		Year to Date	
	2024	2023	2024	2023
Sales Tax	85,757	76,027	1,023,144	1,026,730
Gross Receipts-Electric	20,609	21,384	384,128	376,482
Gross Receipts-Telephone	5,603	5,583	85,090	83,477
Gross Receipts-Gas	19,673	20,916	242,512	275,438
Gross Receipts-Water	5,614	9,524	176,230	146,931
Court Revenues	5,037	10,772	54,066	43,444

General Fund	May-24		Year to Date	
	2024	2023	2024	2023
Administration	38,039	32,811	526,187	468,040
Court	9,297	11,967	96,576	93,433
Police Department	124,436	119,577	1,599,248	1,528,283
Fire Department	127,398	133,316	1,615,826	1,618,797
Public Works	43,086	41,527	578,643	504,354

Notes:

- The prior year YTD Sales Tax figure includes \$52,239 one-time calculation error adjustment that should have been recorded as revenue in FY 2022.
- Gross receipts Gas revenues are partially down due to program errors by Spire that should be corrected soon but also due to a more mild winter in 23-24 compared to 22-23.
- Expenses are generally higher than previous due to increased salaries and benefits.

Pension Fund Revenues and Expenditures:

The City's contribution to the Fire and Police Pension Fund is funded by property tax, which for FY 2024 is budgeted to generate \$529,200. This is substantially greater than FY 2020 and earlier year figures of approximately \$135,000 as the passage of Prop E during the June 2020 election will greatly increase the property tax revenues available to the Pension Plan. All full-time employees have been enrolled in the MO Lagers plan as of January 1, 2021. The employee (4% of salary) and City contributions (various rate depending on department) are paid monthly to MO Lagers. For May, the employee withholding was \$6,517 with a City contribution of \$19,577. On April 1, 2021, MO Lagers took over the legacy portion of the Glendale retirement plan for retirees as well. The underfunded balance in the legacy portion of the plan is paid through semi-annual payments of \$118,728 beginning May 1, 2021. Also beginning January of 2021, transfers to the General Fund from the Pension Fund are recorded for the Police and Fire portion of the City Lagers expense.

The Pension Fund's assets held at PNC of \$5,540,348 was transferred to MO LAGERS on March 9, 2021.

Park and Stormwater Revenues and Expenditures:

The ½ cent Park and Stormwater sales tax (collected on a point-of-sale basis) typically generates approximately \$185,000 a year. Of this amount, \$100,000 is budgeted to pay for the annual maintenance expense for Glendale's portion of the Aquatic Center as well as additional costs for

an expanded parks and recreational agreement with the City of Kirkwood. The Aquatic Center payment was made August 2023 in the amount of \$35,842. Also budgeted for FY 2024 is the annual transfer of \$85,000 to the Capital Improvement Fund.

Capital Improvement Fund Revenues and Expenditures:

The Capital Improvement Fund has three sources of funding – a ½ cent sales (collection based on population) as well as a portion of the Fire Safety sales tax, transfers from the Park and Storm water Fund, and occasional sales of surplus equipment. For the month of May, fiscal year-to-date sales tax revenue was \$498,785 compared to \$459,530 for the prior year. There were five significant Capital Improvements during May and they are listed below.

- Portable radios for Police Department-\$104,226.
- Paving for ARPA project on Moreland Ave-\$130,505.
- Parking lot paving at PW complex-\$37,977.
- Engineering services for Streets Master Plan-\$21,195
- Curb improvements-\$4,222.

\$1,000 to \$5,000 Purchases:

There were 10 items that fell into this category during May 2024, and they are listed below.

- Spectrum Ecycle-\$2,770 Recycling for shredding/recycle event.
- Brand Builders -\$1,587 Compost bins for class.
- Gulf States Distributors-\$1,010 Ammunition for Police Dept.
- Police Legal Sciences-\$2,530 Online training for Police Dept.
- Fox Press LLC-\$1,047 Community relations supplies for Fire Dept.
- Grass Contracting-\$1,627 Hauling of street spoils for PW.
- MFA Oil-\$1,403 Diesel fuel for Public Works.
- Happy Tree Service-\$1,400 Tree removal at 721 Bismark.
- Happy Tree Service-\$1,100 Tree removal at 54 Wingfield Road.
- Feld Fire-\$1,350 Hose for Fire Dept.

If you have any questions regarding this report, please let me know. Thank you.

Cash and Investments	Balance			
	31-May-24	30-Apr-24	Change	
General Fund	5,174,568.00	5,119,531.00	55,037.00	
General Fund	May-24		Year to Date	
	2024	2023	2024	2023
Revenues	366,695.09	294,131.95	5,036,439.46	4,688,574.51
Expenses	342,256.24	339,199.18	4,416,479.38	4,212,908.24
Surplus(Deficit)	24,438.85	(45,067.23)	619,960.08	475,666.27
Sewer Lateral Fund	May-24		Year to Date	
	2024	2023	2024	2023
Revenues	9,580.03	9,610.00	104,785.61	105,347.91
Expenses	17,605.00	2,125.00	60,540.00	91,467.50
Surplus(Deficit)	(8,024.97)	7,485.00	44,245.61	13,880.41
Sanitation Fund	May-24		Year to Date	
	2024	2023	2024	2023
Revenues	55,987.18	54,204.60	603,840.32	580,738.16
Expenses	56,120.70	53,811.06	592,516.96	571,901.42
Surplus(Deficit)	(133.52)	393.54	11,323.36	8,836.74
Pension Fund	May-24		Year to Date	
	2024	2023	2024	2023
Revenues	31,711.86	2,368.51	546,195.50	514,885.88
Expenses	37,779.48	36,742.90	448,924.38	437,526.36
Surplus(Deficit)	(6,067.62)	(34,374.39)	97,271.12	77,359.52
Prop P Fund	May-24		Year to Date	
	2024	2023	2024	2023
Revenues	30,774.56	28,188.27	368,408.54	350,136.36
Expenses	32,500.00	30,000.00	357,500.00	330,000.00
Surplus(Deficit)	(1,725.44)	(1,811.73)	10,908.54	20,136.36
Parks and Stormwater Fund	May-24		Year to Date	
	2024	2023	2024	2023
Revenues	17,079.86	9,084.13	159,577.47	163,729.88
Expenses	0.00	0.00	35,841.96	29,329.00
Surplus(Deficit)	17,079.86	9,084.13	123,735.51	134,400.88
ARP Fund	May-24		Year to Date	
	2024	2023	2024	2023
Revenues	131,625.34	2,623.90	724,394.32	612,288.54
Expenses	130,505.47	11,836.50	694,549.50	219,349.79
Surplus(Deficit)	1,119.87	(9,212.60)	29,844.82	392,938.75
Capital Improvement Fund	May-24		Year to Date	
	2024	2023	2024	2023
Revenues	177,949.64	55,060.86	1,385,386.42	830,636.48
Expenses	302,925.38	142,635.07	1,779,522.67	926,204.91
Surplus(Deficit)	(124,975.74)	(87,574.21)	(394,136.25)	(95,568.43)
Debt Services Fund	May-24		Year to Date	
	2024	2023	2024	2023
Revenues	35,937.85	2,838.37	619,152.82	616,517.04
Expenses	0.00	0.00	531,300.00	531,800.00
Surplus(Deficit)	35,937.85	2,838.37	87,852.82	84,717.04

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025 FOR THE CITY OF GLENDALE, MISSOURI

WHEREAS, the duly appointed Budget Officer has prepared and submitted to the Mayor and Board of Aldermen a proposed operating budget for all funds for the fiscal year ending June 30, 2025 (Fiscal Year 2025) pursuant to the provisions of Section 105.270 of the Glendale City Code; and

WHEREAS, the Board of Aldermen has examined the estimates of income for Fiscal Year 2025 and determined that the appropriations contained herein realistically meet the needs of all departments required to provide the desired level of services to the citizens of Glendale; and

WHEREAS, the Board of Aldermen has determined that the budget described herein complies in full with the provisions of Chapter 67 of the Revised Statutes of Missouri.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI,

SECTION ONE: The budget for the City of Glendale, Missouri for Fiscal Year 2025 is hereby adopted at the fund level in its final form and content as set forth in the comprehensive budget document, copies of which are on file in the Office of the City Clerk. Said Fiscal Year is to commence on July 1, 2024 and end on June 30, 2025.

SECTION TWO: Estimated resources for each separate fund of the City of Glendale, Missouri, and aggregate expenditures for all such funds for the Fiscal Year 2025 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the Fiscal Year 2025 as set forth in the Annual Operating Budget Summary:

Fund	Estimated Revenues	Appropriations/Expenditures
General	\$5,511,500	\$5,167,300
Sewer Lateral	\$ 114,800	\$ 110,000
Sanitation	\$ 754,400	\$ 733,200
Pension	\$ 539,900	\$ 516,854
Prop P	\$ 410,000	\$ 410,000
Parks & Stormwater	\$ 160,000	\$ 156,000
ARPA	\$ 198,000	\$ 215,495
Capital Improvement	\$1,661,695	\$2,241,700
Debt Service	\$ 615,500	\$ 530,500
TOTAL ALL FUNDS	\$9,965,795	\$10,081,049

SECTION THREE:

This Ordinance shall be in full force and effect on July 1, 2024 after its passage and approval.

Read two times and passed by the Board of Aldermen of the City of Glendale, Missouri, this 17th day of June 2024.

Michael A. Wilcox
Mayor

ATTEST:

Frank Johnson
City Administrator/City Clerk



424 N. Sappington Road Glendale, Missouri 63122 (314) 965-3600 fax (314) 965-4772 www.glendalemo.org

June 17, 2024

Honorable Mayor Mike Wilcox and
Members of the Board of Aldermen,
City of Glendale

Dear Honorable Mayor and Board of Aldermen:

This document is the Annual Operating Budget for Fiscal Year 2025. This budget complies in full with Chapter 67 of the Missouri Revised Statutes, which sets forth that proposed expenditures may not exceed projected revenues plus any unencumbered reserve funds from prior years.

This document includes individual budgets for all nine of the City's distinct funds. Budgets for the two funds related to core City operations, the General Fund and the Capital Improvement Fund, are summarized below.

GENERAL FUND

Revenue

General Fund revenue is projected to increase approximately 6.9% from \$5,155,700 (original budgeted revenue) for FY 2024 to **\$5,511,500**. The increase in revenue for FY 2025 is anticipated to come from a variety of taxes as well as increases in fire contract revenue, investment income, and transfers from other funds. Further details are explained in the General Fund budget narratives.

Expenditures

General Fund expenditures are budgeted to increase by 4.5% from \$4,944,400 (original estimated expenditures) in FY 2024 to a total of **\$5,167,300** for FY 2025. The majority of the increase in expenditures for FY 2025 is related to costs in personnel. The proposed General Fund Budget includes a COLA of 3% for full and part-time personnel and a 5% increase in health insurance premiums. Other insurance costs such as property, liability, and cyber continue to rise significantly.

Each City department has once again worked hard to keep non-personnel spending in check where possible. But this will be challenging considering the inflationary environment we live in as of today. Details for each department are explained in the General Fund budget narrative. The proposed FY 2025 General Fund Budget is budgeted to result in a surplus of **\$344,200**.

In conclusion, the City's rising revenues and the likelihood of some continued growth has allowed for a relatively generous payroll/COLA adjustment for both FY 2024 and 2025. Taking advantage of these opportunities will allow the City to maintain the high level of services within a sustainable long-term financial plan.

CAPITAL IMPROVEMENT FUND

Revenue

A total of **\$1,661,695** in total revenue to the Capital Improvement Fund is projected for FY 2025. The bulk of the revenue will come from the half-cent capital improvement sales tax (\$515,000), federally funded STP grants (\$815,200), and transfers from the ARPA Fund (\$215,495).

Expenditures

Capital Improvement Fund expenditures for FY 2025 are budgeted at **\$2,241,700**. The bulk of the Capital Improvement expenditures are for street and stormwater improvements with monies appropriated for Novachip (\$87,000), E. Essex reconstruction (\$937,000), and Dwyer and Hillard curbing and repavement (\$400,000).

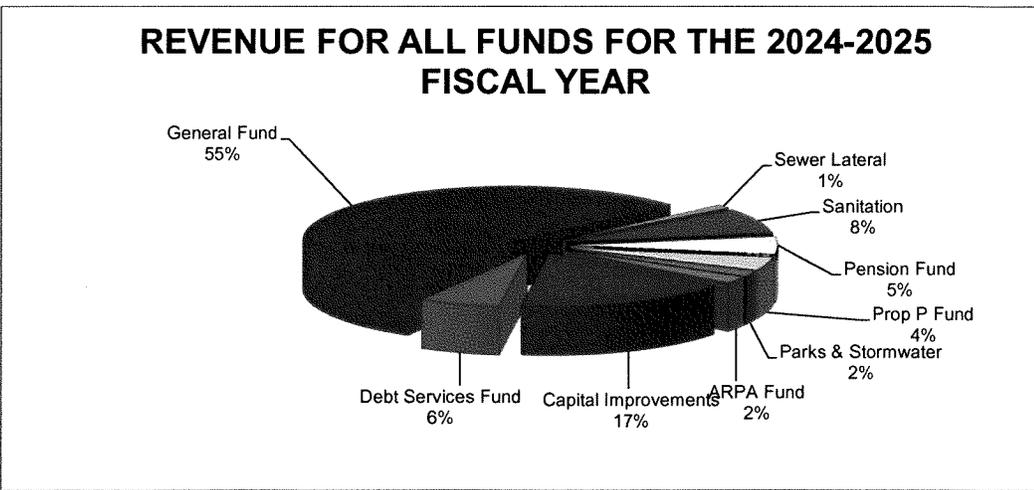
The budget document being presented reflects a great deal of work by many people within the City. Department heads, administration staff, and especially Finance Officer Dan Lawrence are to be commended for their efforts in preparing the FY 2025 Annual Budget. This financial plan will allow the City of Glendale to continue providing our citizens with the level of services they expect with an efficient and financially sound municipal operation.

Respectfully Submitted,

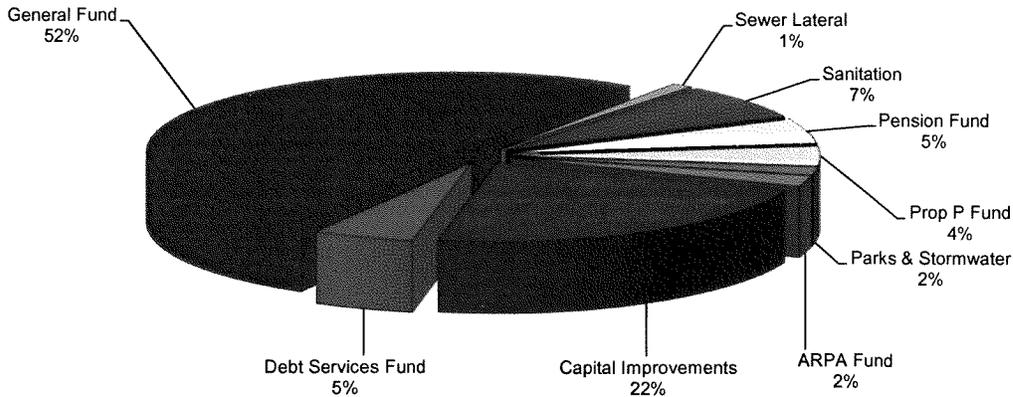
Frank A. Johnson
City Administrator

SUMMARY OF FY 24/25 THE BUDGET

	Revenues	Expenditures	Surplus/ (Deficit)	Estim. Fund Balance 7/1/2024	Estim. Fund Balance 6/30/2025
GENERAL FUND:	5,511,500	5,167,300	344,200	2,961,932	3,306,132
SEWER LATERAL FUND:	114,800	110,000	4,800	112,787	117,587
SANITATION ENT. FUND:	754,400	733,200	21,200	136,770	157,970
PENSION FUND:	539,900	516,854	23,046	462,544	485,590
PROP P FUND	410,000	410,000	0	339,814	339,814
PARKS & STORMWATER FUND:	160,000	156,000	4,000	35,663	39,663
ARPA FUND:	198,000	215,495	(17,495)	17,495	0
CAPITAL IMPROVEMENT FUND:	1,661,695	2,241,700	(580,005)	1,279,562	699,557
DEBT SERVICES FUND:	615,500	530,500	85,000	319,034	404,034
GRAND TOTAL ALL FUNDS:	9,965,795	10,081,049	(115,254)	5,665,601	5,550,347



EXPENSE FOR ALL FUNDS FOR THE 2024-2025 FISCAL YEAR



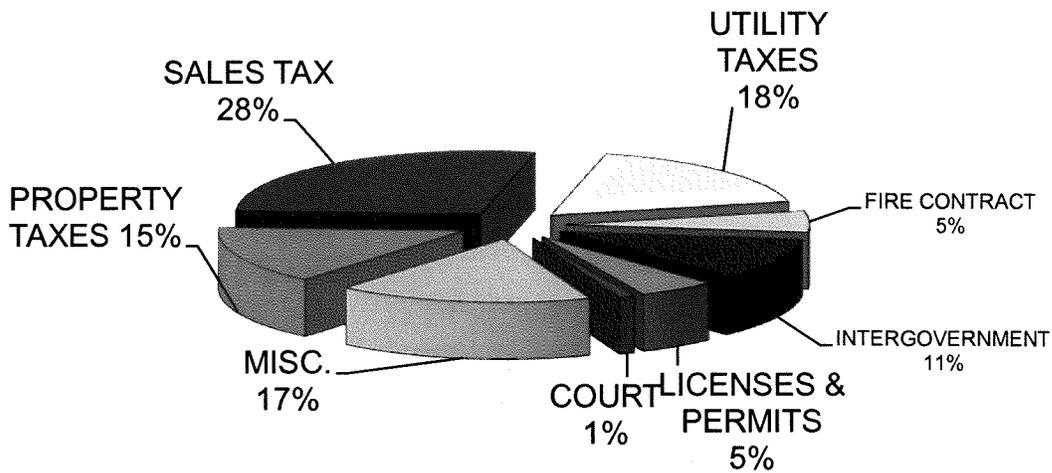
**GENERAL FUND
SUMMARY FOR BUDGET 2024/2025**

	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
REVENUES					
PROPERTY TAXES	747,033	772,046	795,500	802,600	814,200
SALES TAXES	1,279,907	1,417,548	1,351,000	1,493,000	1,529,000
UTILITY TAXES	856,870	1,105,110	960,000	978,000	987,000
TOTAL TAX REVENUE	2,883,810	3,294,704	3,106,500	3,273,600	3,330,200
INTERGOVER. REVENUE	782,535	854,150	878,600	878,900	910,600
LICENSES & PERMITS	311,954	299,865	290,100	284,900	284,700
MUNICIPAL COURT REVENUES	50,378	48,600	36,600	51,600	56,600
OTHER REVENUES	34,047	36,490	42,000	37,500	40,000
INVESTMENT INCOME	5,678	116,814	120,000	245,000	175,000
TRF FROM SEWER LATERAL	25,000	25,000	25,000	25,000	25,000
TRF FROM PROP P	320,000	360,000	390,000	390,000	410,000
TRF FROM PENSION	239,666	236,567	266,900	248,000	279,400
TOTAL REVENUES	4,653,068	5,272,190	5,155,700	5,434,500	5,511,500
EXPENDITURES					
ADMINISTRATION	468,379	519,678	532,300	564,200	581,200
COURT	104,537	103,218	109,400	103,900	111,800
POLICE	1,579,981	1,665,346	1,783,600	1,738,400	1,839,100
FIRE	1,689,168	1,745,532	1,840,600	1,752,700	1,928,700
PUBLIC WORKS	558,174	545,904	678,500	613,700	706,500
TRF. TO CAP. IMP FUND	40,000	475,000	0	600,000	0
TOTAL EXPENDITURES	4,440,239	5,054,678	4,944,400	5,372,900	5,167,300
SURPLUS/(LOSS)	212,829	217,512	211,300	61,600	344,200
FUND BALANCE	2,682,820	2,900,332	3,111,632	2,961,932	3,306,132

**GENERAL FUND
REVENUE FOR BUDGET 2024/2025**

ACCOUNT NUMBER	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
REVENUE SUMMARY					
TOTAL TAXES	2,883,810	3,294,704	3,106,500	3,273,600	3,330,200
INTERGOVERNMENTAL REVENUE	782,535	854,150	878,600	878,900	910,600
LICENSES & PERMITS	311,954	299,865	290,100	284,900	284,700
MUNICIPAL COURT	50,378	48,600	36,600	51,600	56,600
MISC REVENUE	624,391	774,871	843,900	945,500	929,400
TOTAL REVENUE	4,653,068	5,272,190	5,155,700	5,434,500	5,511,500

**SOURCE OF REVENUE FOR THE GENERAL FUND
BUDGET 24/25**



**GENERAL FUND
REVENUE FOR BUDGET 2024/2025**

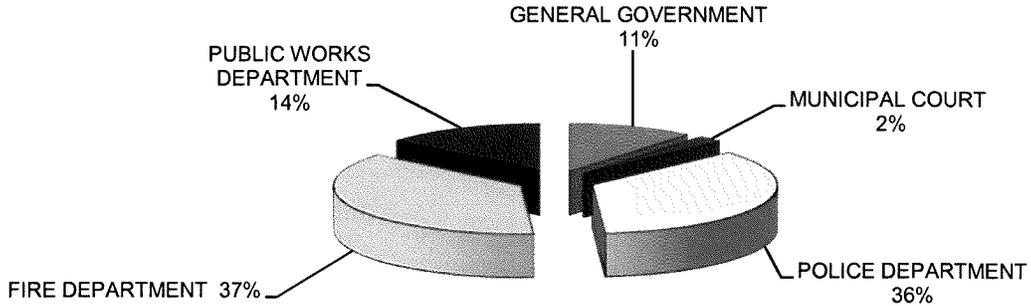
ACCOUNT NUMBER	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
TAXES						
10001-01011	REAL ESTATE TAXES	655,034	657,694	675,000	683,000	690,000
10001-01021	PERSONAL PROPERTY TAXES	80,548	106,386	110,000	110,000	115,000
10001-01031	DELINQUENT TAXES	5,857	2,851	5,000	4,500	4,000
10001-01041	UTILITY PROPERTY TAXES	5,594	5,115	5,500	5,100	5,200
10001-01051	SALES TAX	1,025,808	1,138,138	1,080,000	1,115,000	1,140,000
10001-01056	FIRE SERVICE SALES TAX	52,910	50,236	56,000	48,000	49,000
10001-01060	GROSS RECEIPTS WATER	131,041	168,334	160,000	190,000	192,000
10001-01070	GROSS RECEIPTS PHONE	92,421	250,370	95,000	87,000	85,000
10001-01080	GROSS RECEIPTS GAS	250,941	289,455	285,000	295,000	300,000
10001-01090	GROSS RECEIPTS ELECTRIC	382,467	396,951	420,000	406,000	410,000
10001-01110	LOCAL OPTION USE TAX	201,189	229,174	215,000	330,000	340,000
TOTAL TAXES		\$2,883,810	\$3,294,704	\$3,106,500	\$3,273,600	\$3,330,200
INTERGOVERNMENTAL REVENUE						
10001-02011	CONTRACTUAL FIRE SERVICE	258,380	277,967	293,500	291,900	301,000
10001-02016	COURT CLERK REVENUE	56,100	56,100	56,100	56,100	56,100
10001-02021	ROAD & BRIDGE REFUND	186,809	193,974	197,000	194,400	197,000
10001-02031	CIGARETTE TAX	10,932	9,646	10,000	9,500	9,500
10001-02041	GASOLINE TAX MOTOR FUELS	261,604	308,633	315,000	320,000	340,000
10001-02051	GRANTS	8,710	7,830	7,000	7,000	7,000
TOTAL INTERGOVERNMENTAL REVENUE		\$782,535	\$854,150	\$878,600	\$878,900	\$910,600
LICENSES AND PERMITS						
10001-03010	MERCHANT LICENSES	165,407	166,547	162,000	162,000	164,000
10001-03020	AUTO LICENSES	31,203	31,139	31,300	30,600	31,000
10001-03030	PET LICENSE	345	240	300	200	200
10001-03040	CONSTRUCTION PERMITS	18,700	16,750	18,000	16,000	16,500
10001-03050	HOUSING INSPECTIONS	14,960	11,820	13,500	12,000	13,000
10001-03060	CABLE TV	73,266	73,369	65,000	64,100	60,000
10001-03070	UTILITY ROW FEES	8,073	0	0	0	0
TOTAL LICENSES & PERMITS		\$311,954	\$299,865	\$290,100	\$284,900	\$284,700
MUNICIPAL COURT						
10001-04011	COURT COSTS	115	91	100	100	100
10001-04021	COURT FINES	49,130	47,283	35,000	50,000	55,000
10001-04041	MISCELLANEOUS COURT	1,133	1,226	1,500	1,500	1,500
TOTAL MUNICIPAL COURT		\$50,378	\$48,600	\$36,600	\$51,600	\$56,600
MISCELLANEOUS REVENUE						
10001-05010	INVESTMENT INCOME	5,678	116,814	120,000	245,000	175,000
10001-05030	MISCELLANEOUS	34,047	36,490	42,000	37,500	40,000
10001-05034	TRF FROM SEWER LATERAL	25,000	25,000	25,000	25,000	25,000
10001-05035	TRF FROM PROP P	320,000	360,000	390,000	390,000	410,000
10001-05036	TRF FROM PENSION	239,666	236,567	266,900	248,000	279,400
TOTAL MISCELLANEOUS REVENUE		\$624,391	\$774,871	\$843,900	\$945,500	\$929,400
TOTAL ALL REVENUE		\$4,653,068	\$5,272,190	\$5,155,700	\$5,434,500	\$5,511,500
SURPLUS (DEFICIT)		\$212,829	\$217,512	\$211,300	\$61,600	\$344,200
ENDING FUND BALANCE		\$2,682,820	\$2,900,332	\$3,111,632	\$2,961,932	\$3,306,132

BUDGET EXPENDITURE FOR 2024/2025

EXPENDITURE DETAIL	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
SUMMARY					
BY DEPARTMENT					
GENERAL GOVERNMENT	468,379	519,678	532,300	564,200	581,200
MUNICIPAL COURT	104,537	103,218	109,400	103,900	111,800
POLICE DEPARTMENT	1,579,981	1,665,346	1,783,600	1,738,400	1,839,100
FIRE DEPARTMENT	1,689,168	1,745,532	1,840,600	1,752,700	1,928,700
PUBLIC WORKS	598,174	1,020,904	678,500	1,213,700	706,500
TOTAL BY DEPARTMENT	\$4,440,239	\$5,054,678	\$4,944,400	\$5,372,900	\$5,167,300

BY FUNCTION					
PERSONNEL SERVICES	3,469,024	3,576,774	3,848,700	3,671,000	4,000,600
CONTRACTUAL & COMMOD.	707,243	759,720	830,900	834,500	880,100
OTHER EXPENSES	263,972	718,184	264,800	867,400	286,600
TOTAL BY FUNCTION	\$4,440,239	\$5,054,678	\$4,944,400	\$5,372,900	\$5,167,300

**EXPENDITURE DETAILS BY DEPARTMENT FOR THE
GENERAL FUND BUDGET 24/25**



BUDGET EXPENDITURES FOR 2024/2025

GENERAL GOVERNMENT

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
PERSONNEL SERVICES						
10010-11010	SALARIES CITY OFFICIALS	14,400	14,600	21,000	20,700	24,000
10010-11020	SALARIES FULL-TIME	163,991	170,930	176,800	165,000	178,400
10010-11030	SALARIES PART-TIME	46,451	50,628	60,000	76,000	65,000
10010-11040	EMPLOYEE INSURANCE	23,944	25,798	27,400	35,000	36,800
10010-11050	WORKMENS COMPENSATION II	1,090	600	500	500	600
10010-11060	F.I.C.A.	17,234	18,032	19,600	19,700	20,300
10010-11070	LAGERS	10,033	8,235	8,900	8,300	9,500
10010-11100	UNSCHEDULED OVERTIME	2,030	2,451	1,700	1,800	1,700
TOTAL PERSONNEL SERVICES		\$279,173	\$291,274	\$315,900	\$327,000	\$336,300
CONTRACTUAL & COMMODITIES						
10010-22010	MAINTENANCE BUILDING & GR.	9,710	18,645	14,200	18,700	20,000
10010-22020	UTILITIES ELECTRICAL	6,994	7,736	8,600	8,000	8,400
10010-22030	UTILITIES GAS	2,262	2,003	2,500	2,200	2,300
10010-22040	UTILITIES PHONE	5,052	4,812	5,500	4,400	4,500
10010-22050	UTILITIES WATER & SEWER	695	793	900	1,100	1,100
10010-22070	MOTOR FUELS	1,903	1,840	2,000	600	0
10010-22080	MAINTENANCE EQUIPMENT	3,073	2,204	1,500	3,100	2,000
10010-22100	EQUIPMENT RENTAL	169	195	200	300	300
10010-22110	LEGAL PUBLICATIONS	1,623	1,848	1,700	2,400	2,600
10010-22120	AUDIT	7,100	7,400	7,500	7,500	7,600
10010-22190	ELECTIONS	2,602	3,284	4,000	3,900	4,000
10010-22210	INSPECTION CONTRACTS	13,084	10,450	11,700	11,000	11,000
10010-22220	OTHER CONTRACTUAL	11,097	20,060	15,000	23,000	24,000
10010-22230	POSTAGE	726	1,121	900	900	1,000
10010-22240	PRINTING	505	602	800	600	3,000
10010-22250	OFFICE SUPPLIES	1,854	4,431	2,800	2,800	2,800
10010-22260	COMPUTER SUPPLIES	25	25	400	400	400
10010-22270	JANITORIAL SUPPLIES & SERVI	5,429	5,564	5,700	5,700	5,700
10010-22290	OTHER COMMODITIES	0	195	200	200	200
TOTAL CONTRACTUAL & COMMODITIES		\$73,903	\$93,208	\$86,100	\$96,800	\$100,900
OTHER EXPENSES						
10010-33000	EMPLOYEE RELATIONS	8,016	11,911	12,000	11,500	12,000
10010-33010	COMMUNITY RELATIONS	24,303	25,727	29,000	24,500	35,000
10010-33020	PROFESSIONAL SERVICES	38,933	53,046	38,000	60,000	45,000
10010-33030	PROFESSIONAL DEVELOPMENT	7,313	3,968	4,500	1,400	3,000
10010-33040	DUES & SUBSCRIPTIONS	6,144	8,061	8,200	7,800	8,200
10010-33050	GENERAL INSURANCE	23,365	28,290	33,600	31,200	35,800
10010-33060	MISCELLANEOUS EXPENSE	7,229	4,193	5,000	4,000	5,000
TOTAL OTHER EXPENSES		\$115,303	\$135,196	\$130,300	\$140,400	\$144,000
GENERAL GOVERNMENT TOTAL		\$468,379	\$519,678	\$532,300	\$564,200	\$581,200

BUDGET EXPENDITURES FOR 2024/2025

MUNICIPAL COURT

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
PERSONNEL SERVICES						
10020-11020	SALARIES FULL TIME	48,667	50,397	51,300	50,200	52,800
10020-11040	EMPLOYEE INSURANCE	24,223	23,175	24,800	24,000	26,100
10020-11060	F.I.C.A.	3,389	3,496	3,600	3,500	3,700
10020-11070	LAGERS	2,974	2,419	2,600	2,600	2,800
10020-11100	UNSCHEDULED OVERTIME	357	76	500	0	200
TOTAL PERSONNEL SERVICES		\$79,610	\$79,563	\$82,800	\$80,300	\$85,600
CONTRACTUAL & COMMODITIES						
10020-22100	EQUIPMENT RENTAL	169	195	200	300	300
10020-22180	REJIS COURT	5,648	5,717	6,500	6,100	6,500
10020-22230	POSTAGE	1,200	1,500	1,500	1,500	1,500
10020-22240	PRINTING	318	339	800	500	500
10020-22250	OFFICE SUPPLIES	612	609	800	600	800
TOTAL CONTRACTUAL & COMMODITIES		\$7,947	\$8,360	\$9,800	\$9,000	\$9,600
OTHER EXPENSES						
10020-33020	PROFESSIONAL SERVICES	15,700	13,907	14,900	13,800	15,600
10020-33030	PROFESSIONAL DEVELOPMENT	980	832	1,700	800	1,000
10020-33060	MISCELLANEOUS EXPENSE	300	556	200	0	0
TOTAL OTHER EXPENSES		\$16,980	\$15,295	\$16,800	\$14,600	\$16,600
TOTAL MUNICIPAL COURT		\$104,537	\$103,218	\$109,400	\$103,900	\$111,800

BUDGET EXPENDITURES FOR 2024/2025

POLICE DEPARTMENT

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
PERSONNEL SERVICES						
10030-11020	SALARIES FULL TIME	784,775	842,254	883,000	858,700	894,400
10030-11030	SALARIES PART TIME	24,332	26,698	57,000	45,600	64,900
10030-11040	EMPLOYEE INSURANCE	208,151	232,081	232,800	232,500	235,000
10030-11050	WORKMENS COMPENSATION	55,592	33,135	36,000	36,000	51,300
10030-11060	F.I.C.A.	63,662	67,578	73,100	70,200	74,000
10030-11070	LAGERS	104,542	105,737	120,500	115,200	124,600
10030-11091	CLOTHING ALLOWANCE	2,781	6,826	6,500	7,500	8,000
10030-11100	UNSCHEDULED OVERTIME	55,546	48,792	45,000	58,800	50,000
TOTAL PERSONNEL SERVICES		\$1,299,381	\$1,363,101	\$1,453,900	\$1,424,500	\$1,502,200
CONTRACTUAL & COMMODITIES						
10030-22010	MAINTENANCE BUILDING & GR	13,140	15,024	12,200	14,000	14,500
10030-22020	UTILITIES ELECTRICAL	6,994	7,736	8,200	8,300	8,600
10030-22030	UTILITIES GAS	2,262	2,003	2,500	2,400	2,500
10030-22040	UTILITIES PHONE	6,446	6,405	7,200	6,200	6,400
10030-22050	UTILITIES WATER & SEWER	695	793	1,000	1,100	1,100
10030-22070	MOTOR FUELS	20,859	20,666	24,000	23,000	24,000
10030-22080	MAINTENANCE MOTOR EQUIP	15,405	20,067	15,000	6,000	12,000
10030-22090	MAINTENANCE EQUIPMENT	2,893	6,025	4,500	4,000	4,500
10030-22180	REJIS CONTRACT	33,477	30,682	35,000	37,300	37,500
10030-22185	DISPATCH EXPENSE	84,824	87,821	92,000	90,900	94,100
10030-22220	OTHER CONTRACTUAL	44,262	48,771	64,200	58,900	65,200
10030-22230	POSTAGE	620	803	800	800	800
10030-22240	PRINTING	140	220	500	1,000	1,000
10030-22250	OFFICE SUPPLIES	3,116	2,204	3,000	3,000	3,000
10030-22270	JANITORIAL SUPPLIES & SER	5,575	5,564	5,700	5,700	5,700
10030-22290	OTHER COMMODITIES	4,181	14,036	12,000	12,000	12,000
TOTAL CONTRACTUAL & COMMODITIES		\$244,889	\$268,820	\$287,800	\$274,600	\$292,900
OTHER EXPENSES						
10030-33010	COMMUNITY RELATIONS	187	108	400	100	400
10030-33030	PROFESSIONAL DEVELOPMEN1	12,355	8,456	12,700	11,900	12,700
10030-33040	DUES & SUBSCRIPTIONS	3,089	3,428	3,500	3,100	3,500
10030-33050	GENERAL INSURANCE	17,938	18,943	23,000	21,200	24,400
10030-33060	MISCELLANEOUS EXPENSE	2,142	2,490	2,300	3,000	3,000
TOTAL OTHER EXPENSES		\$35,711	\$33,425	\$41,900	\$39,300	\$44,000
TOTAL POLICE DEPARTMENT		\$1,579,981	\$1,665,346	\$1,783,600	\$1,738,400	\$1,839,100

BUDGET EXPENDITURES FOR 2024/2025

FIRE DEPARTMENT

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
PERSONNEL SERVICES						
10050-11020	SALARIES FULL TIME	885,411	917,166	979,000	923,500	1,015,500
10050-11040	EMPLOYEE INSURANCE	192,533	221,553	228,000	206,200	222,300
10050-11050	WORKMENS COMPENSATION	106,881	64,857	62,800	62,800	85,900
10050-11060	F.I.C.A.	68,935	72,590	75,800	72,200	78,300
10050-11070	LAGERS	126,331	130,830	146,400	132,800	154,800
10050-11100	UNSCHEDULED OVERTIME	42,920	66,848	45,000	48,100	45,000
TOTAL PERSONNEL SERVICES		\$1,423,011	\$1,473,844	\$1,537,000	\$1,445,600	\$1,601,800
CONTRACTUAL & COMMODITIES						
10050-22010	BUILDING MAINTENANCE	9,995	7,743	12,200	12,500	13,000
10050-22020	UTILITIES ELECTRICAL	10,682	12,359	12,500	12,000	12,500
10050-22030	UTILITIES GAS	4,072	4,453	5,000	5,100	5,500
10050-22040	UTILITIES PHONE	6,765	7,228	7,600	7,400	7,600
10050-22050	UTILITIES WATER & SEWER	4,809	6,474	6,000	5,500	6,000
10050-22070	MOTOR FUELS	5,928	6,547	7,500	6,900	7,500
10050-22080	APPARATUS MAINTENANCE	10,953	-433	6,500	15,000	13,500
10050-22090	EQUIPMENT MAINTENANCE	4,445	3,400	6,000	10,000	6,000
10050-22130	MEDICAL SUPPLIES	4,374	5,755	5,500	4,900	5,500
10050-22185	DISPATCH EXPENSE	56,550	58,547	60,000	63,000	67,000
10050-22220	OTHER CONTRACTUAL	18,821	24,520	22,000	23,000	27,500
10050-22225	FIRE CHIEF CONTRACT	67,127	73,450	77,200	75,900	78,200
10050-22270	STATION SUPPLIES	1,686	2,032	4,300	3,600	4,000
10050-22280	SMALL TOOLS & HARDWARE	882	1,091	1,000	1,300	1,200
10050-22290	OTHER COMMODITIES	2,318	3,086	0	0	0
10050-22300	UNIFORMS & CLOTHING	10,915	6,804	12,000	6,500	10,000
TOTAL CONTRACTUAL & COMMODITIES		\$220,322	\$223,056	\$245,300	\$252,600	\$265,000
OTHER EXPENSES						
10050-33010	COMMUNITY RELATIONS	2,980	1,980	2,800	2,100	2,300
10050-33030	PROFESSIONAL DEVELOPMENT	11,242	14,117	16,000	16,500	17,500
10050-33040	DUES & SUBSCRIPTIONS	4,623	4,710	6,000	4,000	5,500
10050-33050	GENERAL INSURANCE	26,945	27,735	33,200	31,600	36,300
10050-33060	MISCELLANEOUS EXPENSE	45	90	300	300	300
TOTAL OTHER EXPENSES		\$45,835	\$48,632	\$58,300	\$54,500	\$61,900
FIRE DEPARTMENT TOTAL		\$1,689,168	\$1,745,532	\$1,840,600	\$1,752,700	\$1,928,700

BUDGET EXPENDITURES FOR 2024/2025

PUBLIC WORKS

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
PERSONNEL SERVICES						
10060-11020	SALARIES FULL TIME	225,639	225,580	288,800	255,500	304,200
10060-11030	SALARIES PART TIME	8,380	13,148	12,000	12,000	12,500
10060-11040	EMPLOYEE INSURANCE	86,049	81,996	100,000	75,500	90,000
10060-11050	WORKMENS COMPENSATION	31,155	19,158	15,900	15,900	24,200
10060-11060	F.I.C.A.	17,362	17,545	22,700	20,600	23,700
10060-11070	LAGERS	13,798	10,557	14,700	11,700	16,100
10060-11100	UNSCHEDULED OVERTIME	5,466	1,008	5,000	2,400	4,000
TOTAL PERSONNEL SERVICES		\$387,849	\$368,992	\$459,100	\$393,600	\$474,700
CONTRACTUAL & COMMODITIES						
10060-22010	MAINTENANCE BUILDING & GR	9,134	13,163	11,000	11,500	12,000
10060-22020	UTILITIES ELECTRICAL	1,575	1,905	2,000	1,800	2,000
10060-22030	UTILITIES GAS	2,969	3,295	2,800	3,400	3,500
10060-22040	UTILITIES PHONE	4,615	4,265	4,500	4,100	4,400
10060-22050	UTILITIES WATER & SEWER	1,578	1,917	2,200	1,600	1,700
10060-22060	STREET LIGHTS	28,649	29,660	30,000	27,800	30,000
10060-22070	MOTOR FUELS	16,433	14,456	17,000	12,700	16,000
10060-22080	MAINTENANCE MOTOR EQUIP	7,707	22,649	11,300	12,000	13,000
10060-22090	MAINTENANCE EQUIPMENT	9,874	21,942	10,300	20,000	15,000
10060-22100	EQUIPMENT RENTAL	757	0	400	2,400	1,000
10060-22121	WELDING	224	678	300	300	300
10060-22140	FORESTRY	40,231	15,310	17,000	8,500	17,000
10060-22150	SNOW REMOVAL	21,366	17,051	26,000	32,200	26,000
10060-22160	SIGNS & PAVEMENT MARKING	3,312	7,137	5,000	7,800	8,000
10060-22170	VECTOR CONTROL	193	0	500	100	300
10060-22270	JANITORIAL SUPPLIES & SER	2,682	2,134	2,600	3,900	3,500
10060-22280	SMALL TOOLS & HARDWARE	2,915	2,474	2,500	2,500	2,500
10060-22290	OTHER COMMODITIES	4,727	4,650	7,000	5,700	7,000
10060-22300	UNIFORMS & CLOTHING	1,241	3,590	3,500	3,700	4,500
10060-22310	STREET MAINTENANCE	0	0	46,000	39,500	44,000
TOTAL CONTRACTUAL & COMMODITIES		\$160,182	\$166,276	\$201,900	\$201,500	\$211,700
OTHER EXPENSES						
10060-33020	PROFESSIONAL SERVICES	0	0	4,000	4,000	4,000
10060-33030	PROFESSIONAL DEVELOPMENT	0	25	500	1,500	2,000
10060-33050	GENERAL INSURANCE	8,954	9,207	11,000	10,600	12,100
10060-33060	MISCELLANEOUS EXPENSE	1,189	1,404	2,000	2,500	2,000
10060-33065	TRANSFER TO CAPITAL IMP. FU	40,000	475,000	0	600,000	0
TOTAL OTHER EXPENSES		\$50,143	\$485,636	\$17,500	\$618,600	\$20,100
PUBLIC WORKS TOTAL		\$598,174	\$1,020,904	\$678,500	\$1,213,700	\$706,500

SEWER LATERAL FUND FOR 2024/2025

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
REVENUE						
20001-02001	SEWER LATERAL FEES	114,984	114,876	114,800	114,600	114,800
TOTAL SEWER LATERAL REVENUE		\$114,984	\$114,876	\$114,800	\$114,600	\$114,800
CONTRACTUAL & COMMODITIES						
20070-22218	TRANSFER TO GENERAL FUND	25,000	25,000	25,000	25,000	25,000
20070-22220	OTHER CONTRACTUAL	64,234	92,346	90,000	70,000	85,000
TOTAL CONTRACTUAL & COMMODITIES		\$89,234	\$117,346	\$115,000	\$95,000	\$110,000
TOTAL SEWER LATERAL EXPENDITURES		\$89,234	\$117,346	\$115,000	\$95,000	\$110,000
SURPLUS (DEFICIT)		\$25,750	(\$2,470)	(\$200)	\$19,600	\$4,800
ENDING FUND BALANCE		\$95,657	93,187	92,987	\$112,787	\$117,587

SANITATION ENTERPRISE FUND FOR 2024/2025

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
REVENUE						
30001-03025	INTEREST & PENALTIES	2,174	2,551	2,200	3,500	2,500
30001-05041	SANITATION FEES	613,105	633,282	654,600	655,500	751,900
TOTAL SANITATION REVENUE		\$615,279	\$635,833	\$656,800	\$659,000	\$754,400
PERSONNEL SERVICES						
30070-11030	SALARIES PART-TIME	8,890	12,419	13,000	14,000	14,500
30070-11060	FICA	638	964	1,000	1,100	1,100
30070-11100	UNSCHEDULED OVERTIME	0	81	0	0	0
TOTAL PERSONNEL SERVICES		\$9,528	\$13,464	\$14,000	\$15,100	\$15,600
CONTRACTUAL & COMMODITIES						
30070-22230	POSTAGE	3,816	4,098	3,800	4,600	3,500
30070-22240	PRINTING	1,025	2,298	2,100	2,000	2,000
30070-22331	RESIDENTIAL COLLECTION	587,594	604,191	622,500	623,700	712,100
TOTAL CONTRACTUAL & COMMODITIES		\$592,435	\$610,587	\$628,400	\$630,300	\$717,600
TOTAL SANITATION EXPENDITURES		\$601,963	\$624,051	\$642,400	\$645,400	\$733,200
SURPLUS (DEFICIT)		\$13,316	\$11,782	\$14,400	\$13,600	\$21,200
ENDING FUND BALANCE		\$111,388	\$123,170	\$137,570	\$136,770	\$157,970

EMPLOYEE PENSION FUND FOR 2024/2025

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
TAX REVENUE						
60001-01011	REAL ESTATE TAXES	441,264	438,852	465,000	456,000	460,000
60001-01021	PERSONAL PROPERTY TAXES	53,850	71,043	58,000	73,200	74,000
60001-01031	DELINQUENT TAXES	3,084	1,914	2,500	2,100	2,500
60001-01041	UTILITY PROPERTY TAXES	3,743	3,416	3,700	3,400	3,400
TOTAL TAX REVENUES		\$501,941	\$515,225	\$529,200	\$534,700	\$539,900
EXPENDITURES						
60070-53072	LAGERS EXP. LEGACY PLAN	237,454	237,454	237,454	237,454	237,454
60070-53075	TRANSFER TO GEN. FUND	239,666	236,566	266,900	248,000	279,400
TOTAL EXPENDITURES		\$477,120	\$474,020	\$504,354	\$485,454	\$516,854
SURPLUS (DEFICIT)		\$24,821	\$41,205	\$24,846	\$49,246	\$23,046
ENDING FUND BALANCE		\$372,093	\$413,298	\$438,144	\$462,544	\$485,590

PROP P FUND FOR 2024/2025

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
REVENUE						
70001-01051	PROP P SALES TAX	362,695	385,825	390,000	400,000	410,000
TOTAL PARKS & STORMWATER REV.		\$362,695	\$385,825	\$390,000	\$400,000	\$410,000
CONTRACTUAL & COMMODITIES						
70070-22218	TRANSFER TO OTHER FUNDS	320,000	360,000	390,000	390,000	410,000
TOTAL CONTRACTUAL & COMMODITIES		\$320,000	\$360,000	\$390,000	\$390,000	\$410,000
SURPLUS (DEFICIT)		\$42,695	\$25,825	\$0	\$10,000	\$0
ENDING FUND BALANCE		\$303,989	\$329,814	\$329,814	339,814	\$339,814

PARKS & STORMWATER FUND FOR 2024/2025

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
REVENUE						
85001-01051	PARKS/STORMWATER SALES TAX	177,080	170,749	185,000	162,000	160,000
TOTAL PARKS & STORMWATER REV.		\$177,080	\$170,749	\$185,000	\$162,000	\$160,000
CONTRACTUAL & COMMODITIES						
85070-22220	OTHER CONTRACTUAL	46,698	29,329	100,000	80,800	96,000
85070-22218	TRANSFER TO OTHER FUNDS	130,000	130,000	85,000	85,000	60,000
TOTAL CONTRACTUAL & COMMODITIES		\$176,698	\$159,329	\$185,000	\$165,800	\$156,000
SURPLUS (DEFICIT)		\$382	\$11,420	\$0	(\$3,800)	\$4,000
ENDING FUND BALANCE		\$28,043	\$39,463	\$39,463	35,663	\$39,663

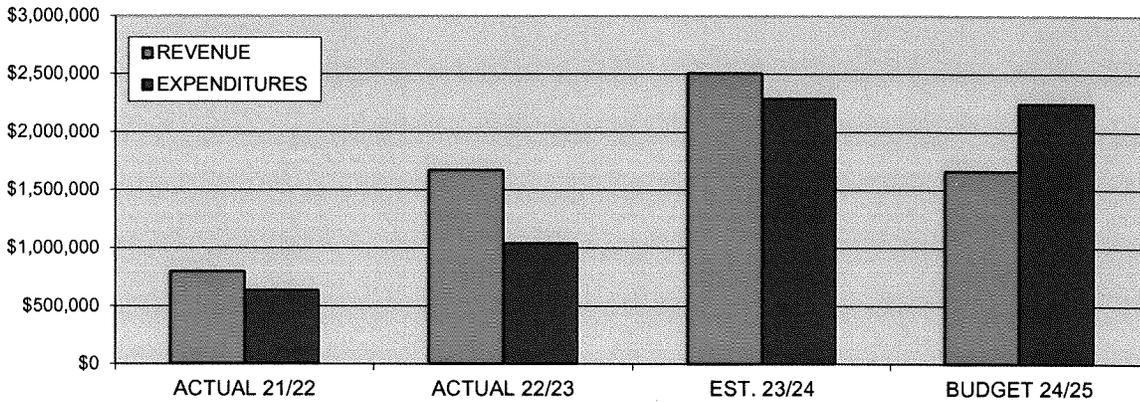
ARPA FUND FOR 2024/2025

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
REVENUE						
86001-02051	GRANT INCOME	6,956	252,114	0	743,000	193,000
86001-05010	INVESTMENT INCOME	248	17,247	10,000	25,000	5,000
TOTAL FUND REVENUE		\$7,204	\$269,361	\$10,000	\$768,000	\$198,000
CONTRACTUAL & COMMODITIES						
86070-33080	TRANSFER TO CAPITAL FUND	6,956	252,114	968,372	768,000	215,495
TOTAL CONTRACTUAL & COMMODITIES		\$6,956	\$252,114	\$968,372	\$768,000	\$215,495
SURPLUS (DEFICIT)		\$248	\$17,247	(\$958,372)	\$0	(\$17,495)
ENDING FUND BALANCE		\$248	\$17,495	(\$940,877)	\$17,495	\$0

CAPITAL IMPROVEMENTS FUND REVENUE FOR 2024/2025

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
REVENUE						
90001-01052	CAPITAL IMPROVEMENTS SALES TAX	443,601	476,418	470,000	506,000	515,000
90001-01056	FIRE SALES TAX	35,984	35,015	38,000	32,700	33,000
90001-02051	GRANTS	77,818	67,103	7,000	38,200	15,000
90001-05020	SALE OF SURPLUS EQUIPMENT	45	45,202	46,000	15,000	5,000
90001-05029	SIDEWALK REIMBURSEMENT	0	3,102	3,000	600	3,000
90001-05031	E. ESSEX STP REIMBURSEMENT	0	89,330	345,600	306,400	749,600
90001-05032	SAPPINGTON RD. STP REIMBURSEMENT	0	27,635	120,000	12,800	65,600
90001-05033	MSD REIMBURSEMENT	67,254	65,919	155,000	137,900	0
90001-05034	TRANSFER FROM OTHER FUNDS	170,000	857,114	1,053,372	1,453,000	275,495
TOTAL CAPITAL IMPROVEMENTS REVENUE		\$794,702	\$1,666,838	\$2,237,972	\$2,502,600	\$1,661,695

CAPITAL IMPROVEMENT FUND REVENUE VERSUS EXPENDITURES



CAPITAL IMPROVEMENTS FUND EXPENSES FOR 2024/2025

ACCOUNT #	DESCRIPTION	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
GENERAL GOVERNMENT CAPITAL OUTLAY						
90010-44010	OFFICE EQUIPMENT	0	0	0	0	0
90010-44020	AUTOMOTIVE EQUIPMENT	0	0	0	0	0
90010-44030	OTHER CAPITAL OUTLAY	11,025	7,087	85,000	25,000	85,000
90010-44040	BUILDING & LAND	0	0	44,500	32,700	0
TOTAL GENERAL GOVERNMENT		11,025	7,087	129,500	57,700	85,000
COURT CAPITAL OUTLAY						
90020-44010	MISCELLANEOUS EXPENSE	0	0	0	0	0
TOTAL COURT		0	0	0	0	0
POLICE CAPITAL OUTLAY						
90030-44020	AUTOMOTIVE EQUIPMENT	33,136	62,970	90,000	81,300	0
90030-44030	OTHER CAPITAL OUTLAY	38,512	60,063	54,500	134,800	31,700
90030-44040	BUILDING & LAND	0	191,569	0	0	30,000
TOTAL POLICE DEPARTMENT		71,648	314,602	144,500	216,100	61,700
FIRE DEPARTMENT CAPITAL OUTLAY						
90050-22320	INTEREST EXPENSE	0	0	0	0	0
90050-44020	AUTOMOTIVE EQUIPMENT	28,203	46,191	60,000	8,200	0
90050-44030	OTHER CAPITAL OUTLAY	41,685	21,382	89,000	94,000	66,000
90050-44040	BUILDING & LAND	4,771	0	0	0	35,000
TOTAL FIRE DEPARTMENT		74,659	67,573	149,000	102,200	101,000
PUBLIC WORKS CAPITAL OUTLAY						
90060-22320	INTEREST EXPENSE	0	0	0	0	0
90060-44020	AUTOMOTIVE EQUIPMENT	0	0	190,000	120,500	153,000
90060-44030	OTHER CAPITAL OUTLAY	33,457	2,874	26,000	34,200	27,000
90060-44031	TRIM	0	4,275	12,000	0	6,000
90060-44032	SIDEWALK IMPROVEMENTS	0	23,306	6,000	3,000	6,000
90060-44033	E. ESSEX STP PROJECT	0	78,986	642,000	504,300	937,000
90060-44034	N. SAPPINGTON STP PROJECT	0	35,332	150,000	16,000	82,000
90060-44035	ARPA FUND STREET IMPROVEMENTS	0	99,802	718,000	718,000	0
90060-44040	BUILDINGS & LAND	11,173	38,297	45,000	45,000	55,000
90060-44050	STREETS-NOVACHIP	0	161,468	137,000	123,800	87,000
90060-44051	STREETS-CRACKSEAL & SEALCOAT	0	30,103	50,000	74,000	87,000
90060-44070	STREETS-OTHER	193,727	107,850	124,500	132,200	400,000
90060-44090	STORMWATER	202,248	32,594	98,000	98,000	115,000
90060-44100	CURBS	35,097	33,929	38,000	38,000	39,000
TOTAL PUBLIC WORKS		475,702	648,816	2,236,500	1,907,000	1,994,000
TOTAL CAPITAL OUTLAY EXPENDITURES		633,034	1,038,078	2,659,500	2,283,000	2,241,700
SURPLUS (DEFICIT)		\$161,668	\$628,760	(\$421,528)	\$219,600	(\$580,005)
ENDING FUND BALANCE		\$431,202	1,059,962	638,434	1,279,562	699,557

DEBT SERVICE FUND FOR 2024/2025

	ACTUAL 21/22	ACTUAL 22/23	BUDGET 23/24	ESTIMATED 23/24	BUDGET 24/25
TAXES					
94001-01011 REAL ESTATE TAXES	458,454	525,787	535,000	518,700	525,000
94001-01021 PERSONAL PROPERTY TAXES	56,025	84,932	80,000	83,300	84,000
94001-01031 DELIQUENT TAXES	4,244	2,112	3,000	2,500	2,500
94001-01041 UTILITY PROPERTY TAXES	3,888	4,093	4,100	3,800	4,000
TOTAL TAXES	\$522,611	\$616,924	\$622,100	\$608,300	\$615,500
EXPENDITURES					
94070-22220 OTHER CONTRACTUAL	300	1,800	1,800	1,800	1,800
94070-22320 INTEREST EXPENSE	186,800	180,000	169,500	169,500	158,700
94070-22325 BOND PRINCIPAL EXPENSE	340,000	350,000	360,000	360,000	370,000
TOTAL EXPENDITURES	\$527,100	\$531,800	\$531,300	\$531,300	\$530,500
SURPLUS (DEFICIT)	(\$4,489)	\$85,124	\$90,800	\$77,000	\$85,000
ENDING FUND BALANCE	\$156,910	\$242,034	\$332,834	319,034	404,034

AN ORDINANCE ADOPTING A REVISION TO THE COMPENSATION PLAN
FOR THE CITY OF GLENDALE FOR FISCAL YEAR 2025

WHEREAS, Section 120.130 of the Code of the City of Glendale, Missouri provides that the City Administrator shall submit a compensation plan to the Mayor and Board of Aldermen for adoption by Ordinance and that such compensation plan may be amended from time to time in the same manner as adopted; and

WHEREAS, the City Administrator has presented an amended compensation plan identified as Revision No. 87 to the Mayor and Board of Aldermen for their consideration.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI that compensation plan identified as Revision No. 87 and attached hereto as “Exhibit A” is hereby adopted effective July 1, 2024.

Read two times and passed by the Board of Aldermen of the City of Glendale, Missouri, this 17th day of June 2024.

Michael A. Wilcox
Mayor

ATTEST:

Frank Johnson
City Administrator/City Clerk

Exhibit A

REVISION NO 87

July 1, 2024

DEPARTMENT/TITLE

		HOURLY PAY					
		NO.	A	B	C	D	E
1. ADMINISTRATION							
	CITY ADMINISTRATOR	1					44.567
	FINANCE OFFICER	1	29.573	30.780	32.533	34.041	36.618
	COURT CLERK (PT)	1					31.765
	DEPUTY CITY CLERK(PT)	1	22.485	24.394	25.241	26.103	26.959
	COMM. COORD./OFFICE ASSISTANT(PT)	1					21.029
2. POLICE/DISPATCHING							
	POLICE CHIEF	1					50.373
	CAPTAIN	1					43.982
	SERGEANT	4			36.242	37.461	39.462
	PATROLMAN I	5	27.982	30.428	32.235	33.311	34.339
	CODE ENFORCEMENT OFFICER(PT)	1			26.400	27.190	27.982
	POLICE RECORDS CLERK(PT)	1			22.098	24.747	26.400
3. FIRE							
	CAPTAIN PARAMEDIC	0			29.210	29.667	30.695
	CAPTAIN	3			28.030	28.485	29.511
	LIEUTENANT PARAMEDIC	1			26.462	26.666	26.971
	LIEUTENANT	2			25.280	25.486	25.790
	FIREFIGHTER PARAMEDIC	5	20.661	23.088	23.729	25.108	25.827
	FIREFIGHTER	1	19.481	21.907	22.547	23.926	24.647
4. PUBLIC WORKS							
	SUPERINTENDENT	1			34.508	35.605	44.068
	MAINTENANCE WORKER/MECHANIC	1			24.423	25.310	26.213
	LEAD MAINTENANCE WORKER	1			25.225	26.076	26.885
	MAINTENANCE WORKER I	1	20.083	22.543	24.022	24.835	25.605
	MAINTENANCE WORKER II (PT)	2			15.000	15.500	16.000

ANNUALIZED PAY				
A	B	C	D	E
				92,699
61,512	64,022	67,669	70,805	76,165
				52,857
N/A	N/A	N/A	N/A	N/A
				N/A
				104,776
				91,483
		75,383	77,919	82,081
58,203	63,290	67,049	69,287	71,425
		N/A	N/A	N/A
		N/A	N/A	N/A
		87,429	88,797	91,874
		83,897	85,259	88,330
		79,204	79,815	80,727
		75,666	76,283	77,193
61,841	69,105	71,024	75,151	77,303
58,309	65,570	67,486	71,613	73,771
		71,777	74,058	91,661
		50,800	52,645	54,523
		52,468	54,238	55,921
41,773	46,889	49,966	51,657	53,258

1,2,4,5-Personnel Scheduled to work a minimum of 2,080 hours per year.

3- Personnel scheduled to work 2,912 hours per year with 162.24 hours/year designated as scheduled overtime.

A RESOLUTION ADOPTING THE FY 2025 – FY 2029 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the duly appointed Budget Officer has prepared and submitted to the Mayor and Board of Aldermen a proposed Capital Improvement Program for the City of Glendale for Fiscal Years 2025-2029 pursuant to the authorization set out in Section 105.270 (4) of the Glendale City Code; and

WHEREAS, the Board of Aldermen has examined the estimates of expenditures for the 2025-2029 fiscal years and has determined that this financial plan shall be established for five (5) years with continuing annual updates; and

WHEREAS, the Board of Aldermen has determined that the Capital Improvement Program shall serve to complement the Annual Budget and the Comprehensive Annual Financial Statements as a planning tool.

NOW, THEREFORE, Be it Resolved by the Board of Aldermen of the City of Glendale, Missouri as follows:

SECTION ONE:

The Capital Improvement Program for 2025-2029 fiscal years is hereby adopted and attached as “Exhibit A”. Said beginning fiscal year is to commence on July 1, 2024 and the final fiscal year is to end on June 30, 2029.

This Resolution passed and approved this 17th day of June, 2024.

Michael A. Wilcox
Mayor

ATTEST:

Frank Johnson
City Administrator/City Clerk

Exhibit A



Capital Improvement Program (CIP) Summary

FY 2025 - FY 2029

Department	Project/Equipment	Revenue Source	Cumulative Prior Yrs.	FY 25	FY26	FY27	FY 28	FY 29	TOTAL
Administration	Comp Plan & Zoning Code Update	ARPA		85,000					85,000
Administration	City Hall Fence & Building Maintenance	Capital Improvement Fund							0
Administration	City Clock Tower	Capital Improvement Fund							0
Police	Police Patrol Vehicles	Capital Improvement Fund			46,000	46,500	47,000	47,500	187,000
Police	Bullet Proof Vests	Capital Improvement Fund		1,500	1,500	10,500	1,500	1,500	16,500
Police	Information Technology Contract	Capital Improvement Fund		9,300	9,300	9,300	9,300	9,300	46,500
Police	Covered Car Port	Capital Improvement Fund		30,000					30,000
Police	Body & Mobile Cameras	Capital Improvement Fund		8,400	8,400	8,400			25,200
Police	Flock Security Cameras	Capital Improvement Fund		12,500	12,500	12,500	12,500	12,500	62,500
Fire	NFPA Compliance Equipment	Capital Improvement Fund		16,000	8,000	8,000	8,000	8,000	48,000
Fire	Turn Out Gear	Capital Improvement Fund		5,000	5,000	5,000	65,000	5,000	85,000
Fire	Cardiac Monitor	Capital Improvement Fund				50,000			50,000
Fire	Radios portable	Capital Improvement Fund			115,000				115,000
Fire	Computer & Cradle	Capital Improvement Fund				6,500			6,500
Fire	Thermal Imaging Camera	Capital Improvement Fund		15,000					15,000
Fire	Fire Apparatus	Capital Improvement Fund					1,200,000		1,200,000
Fire	Firehouse Concrete Repair	Capital Improvement Fund		30,000					30,000
Fire	Radios mobile	Capital Improvement Fund		30,000					30,000
Fire	Guard Rail	Capital Improvement Fund		5,000					5,000
Public Works	Novachip	Capital Improvement Fund		87,000	200,000	200,000	200,000	200,000	887,000
Public Works	Streets-Crackseal & Sealcoat	Capital Improvement Fund		87,000	48,000	49,000	50,000	51,000	285,000
Public Works	Miscellaneous Tools & Equipment	Capital Improvement Fund		3,000	3,000	3,000	3,000	3,000	15,000
Public Works	Asphalt Curbing	Capital Improvement Fund		39,000	40,000	41,000	42,000	43,000	205,000
Public Works	TRIM Grant Program	Capital Improvement Fund			12,000	12,000	12,000	12,000	48,000
Public Works	50/50 Sidewalk Repairs & Improvement	Capital Improvement Fund		6,000	6,000	6,000	6,000	6,000	30,000
Public Works	Pedestrian Safety Devices	Capital Improvement Fund		24,000	25,000				49,000
Public Works	50/50 Tree Planting Program	Capital Improvement Fund		6,000	6,000	6,000	6,000	6,000	30,000



Capital Improvement Program (CIP) Summary

FY 2025 - FY 2029

Department	Project/Equipment	Revenue Source	Cumulative Prior Yrs.	FY 25	FY26	FY27	FY 28	FY 29	TOTAL
Public Works	PW Roof Replacement	Capital Improvement Fund		45,000					45,000
Public Works	PW HVAC Replacement	Capital Improvement Fund		10,000					10,000
Public Works	2 1/2 Ton Dump Truck	Capital Improvement Fund		43,000					43,000
Public Works	1 1/2 Ton Dump Truck	Capital Improvement Fund		110,000					110,000
Public Works	E. Essex Ave STP Phase 1	Capital Improvement Fund		937,000					937,000
Public Works	E. Essex Ave STP Phase 2	Capital Improvement Fund			233,000	172,600	500,000	842,600	1,748,200
Public Works	N. Sappington STP	Capital Improvement Fund		82,000	480,000	485,000			1,047,000
Public Works	Dwyer Avenue	Capital Improvement Fund		400,000					400,000
Public Works	Skid Steer	Capital Improvement Fund					94,000		94,000
Public Works	Backhoe	Capital Improvement Fund						150,000	150,000
Public Works	Utility Truck	Capital Improvement Fund				70,000			70,000
Public Works	Stormwater Detention Ssystems	Parks & Storm Water Fund		5,000	5,000	5,000	5,000	5,000	25,000
Public Works	Stormwater Ordinance	MSD OMCI		110,000					110,000
TOTALS			\$ -	\$ 2,241,700	\$ 1,263,700	\$ 1,206,300	\$ 2,261,300	\$ 1,402,400	\$ 8,375,400

Capital Improvement Program (CIP) Estimated Revenue Sources

	Cumulative Prior Yrs.	FY 25	FY 26	FY27	FY 28	FY 29	TOTAL
Sales Tax		515,000	525,000	535,000	555,000	575,000	2,705,000
Transfers		60,000	60,000	95,000	95,000	95,000	405,000
Sale of Surplus Equipn		5,000	5,000	5,000	5,000	5,000	25,000
Grants, Trim		15,000	7,000	7,000	7,000	7,000	43,000
Fire Sales Tax		33,000	34,000	35,000	36,000	37,000	175,000
MSD Reimbursement							0
E. Essex STP reimbursement		749,600	186,400	138,100	400,000	674,100	2,148,200
Sappington STP reimbursement		65,600	384,000	388,000			837,600
Sidewalk reimbursement		3,000	3,000	3,000	3,000	3,000	15,000
ARPA reimbursement		215,495	0				215,495



Capital Improvement Program (CIP) Summary

FY 2025 - FY 2029

Department	Project/Equipment	Revenue Source	Cumulative Prior Yrs.	FY 25	FY26	FY27	FY 28	FY 29	TOTAL
TOTALS			\$ -	\$ 1,661,695	\$ 1,204,400	\$ 1,206,100	\$ 1,101,000	\$ 1,396,100	\$ 6,569,295
		Surplus/(Deficit)		(580,005)	(59,300)	(200)	(1,160,300)	(6,300)	
		Fund Balance	1,279,562	699,557	640,257	640,057	(520,243)	-526,543	

1.0 Purpose and Overview

Introduction

The Capital Improvement Program (CIP) is a planning document that allows the City to prepare for and coordinate spending on infrastructure projects, vehicle purchases, equipment purchases, building projects and other special projects (collectively referred to as “capital spending”). Specifically, the CIP is a five-year plan for capital spending. The CIP is prepared by staff and adopted by the Board of Aldermen every year to allow continued adjustment in light of the community’s changing needs and the availability of resources.

The CIP is separate from the annual operating budget, which authorizes expenditures for the fiscal year. The operating budget covers routine costs for service delivery, while the capital budget covers one-time projects such as street reconstruction and acquisition of major items like a fire apparatus. The CIP also anticipates recurring purchases like police cars and computer systems, which are items that typically cost more than \$2,500 and last several years.

It should also be noted that the Capital Improvement Program is not the same as the Capital Improvement Fund in the City’s accounting system. The Capital Improvement Fund is one of nine funds in the City’s accounting system, and the main purpose of this fund is to account for revenue from the half-cent capital improvement sales tax. This sales tax revenue pays for the vast majority of the City’s capital projects, but expenditures and projects can and should be paid for by other sources as well.

Grants have also been key funding sources for capital projects in Glendale. Current projects include federal transportation funds for the resurfacing of E. Essex and N. Sappington Road as well as ARPA funds received for various items. Another revenue source for capital spending is the Park and Stormwater Sales Tax.

The Importance of Capital Reinvestment

We often associate capital spending with infrastructure (streets, sidewalks, and utilities). Infrastructure is the foundation of property values, and we in Glendale will have to give our streets, curbs and sidewalks increasing attention as the community continues to age. Aside from infrastructure, capital spending provides the facilities, vehicles and tools necessary to provide the City’s basic public services.

Part of the consideration in planning multi-year capital spending is the evaluation of ongoing maintenance expenses. For example, a NovaChip overlay on a street helps to preserve the subsurface street. A NovaChip application is a relatively small investment that helps prevent or significantly delay the need for more expensive maintenance such as an asphalt overlay or a complete street reconstruction. Similarly, replacing city vehicles at the appropriate time reduces recurring repairs and maintenance expenses. Some capital expenditures, such as certain equipment in Public Works, are intended to save labor or make it safer to carry out job duties. In any case, all requests are scrutinized to ensure they are critical to City functions and wise investments of City funds.

2.0 Funding Summary and Revenue Projections

Capital Improvement Sales Tax

Cities in Missouri are authorized by RSMo 94.577 to establish an extra half-cent sales tax specifically to fund capital improvements. The voters of Glendale approved this tax in 1995. This dedicated revenue source has been critical in funding capital improvements.

The table below provides recent historical revenue from the Capital Improvement Sales Tax and provides estimates for the coming fiscal year. This revenue source is the City’s predominant source for capital spending.

**HISTORICAL DATA AND REVENUE PROJECTIONS
CAPITAL IMPROVEMENTS SALES TAX**

	<i>Historical Revenue</i>					<i>Estimated</i>	<i>Projected</i>
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Sales Tax Revenue	\$391,442	\$382,498	\$401,828	\$443,601	\$476,418	\$506,000	515,000
Change from Previous Year	-4.7%	-2.3%	5.1%	10.4%	7.4%	6.2%	1.7%

Park and Stormwater Sales Tax

A special one-half cent sales tax for park and stormwater improvements was approved by Glendale’s voters in 1998. This tax is collected on a “point-of-sale” basis, meaning that this specific sales tax, unlike the City’s regular one-cent sales tax, is not distributed through the St. Louis County sales tax sharing pool. This explains the discrepancy between the Capital Improvement Sales Tax and the Park and Stormwater Sales Tax.

The Park and Stormwater Sales Tax has generated between \$160,000 and \$180,000 per year in recent years. Of this, \$96,000 is budgeted for an expanded Parks and Recreation agreement with the City of Kirkwood that will still include the arrears owed based on the previous agreement for the Kirkwood Aquatic Center. Also, for FY 24-25, a flat amount of \$60,000 will be transferred from the Park and Stormwater Fund to the Capital Improvement Fund to help fund street maintenance projects like asphalt curbs, NovaChip and other street maintenance tasks that improve drainage conditions. These funds will support additional street maintenance and repairs to improve street drainage which will also help improve the life of our streets. Monies available from the Park and Stormwater Tax increased slightly with the 2020 FY as the final payment for the Aquatic Center bonds was made August 2018. This freed up an extra \$35,000 per year but that amount will now be lowered back to \$60,000 due to the expanded Parks and Recreation agreement.

Grants

For the 2024-25 Fiscal Year, grants include the Public Safety grant of \$15,000 for mobile radios in the Fire Department. The previous Kirkham Ave reconstruction project as well as the E. Essex Ave. and upcoming Sappington Road projects are largely funded by a federal Surface Transportation Program (STP) grant. This program requires 20% local matching funds and typically occurs across two or three fiscal years. The just-concluded Stormwater Master Plan project was entirely reimbursed by MSD with the Stormwater Ordinance at least partially to be reimbursed by MSD as well. Also budgeted for FY 2025 are the ARPA funds received for a Comprehensive Plan and Zoning code update, and street improvements on Dwyer Avenue.

There are other grants that may be sought to fund other expenditures proposed in the CIP. In some cases, it is advantageous to a grant application to have the project in question listed as part of a formally approved CIP. This shows a local commitment to the project and demonstrates the City's intent to execute the project.

3.0 CIP Summary, FY 25–FY 29

The following table provides a comprehensive overview of capital improvements proposed to take place during the next five fiscal years.

Proposed projects or equipment purchases are listed in the following departmental groupings:

- Administration/City Wide/Court
- Police-Dispatch
- Fire-Emergency Management
- Public Works

Projects can be categorized as one of the following:

- Equipment
- Facilities
- Vehicle
- Infrastructure
- Technology

Critical Capital Improvement Issues

Below is a summary of the five biggest issues to be addressed by the City in the five-year planning period beginning with FY 2025. Most of these issues will be taken care of by the projects and expenditures proposed by this document.

- ❖ Street maintenance has been significantly increased throughout the 5-year plan as the condition of Glendale streets have deteriorated over the years due to wear and tear caused by weather, age and usage. The current CIP includes approximately \$1,117,520 per year on average for direct street maintenance including \$87,000 for FY 24-25 to resurface selected streets as part of the NovaChip program. Also, each year asphalt curbs are budgeted at a cost of \$39,000 for FY 2025 and approximately \$41,500 each year for the next four years. The bulk of the total street expenditures are for the reconstruction of E. Essex Avenue and N. Sappington Road (\$2,684,600 and \$1,047,000 respectively) which will be 80% reimbursed by the STP grant and will occur over multiple fiscal years.
- ❖ Stormwater improvements were added to the CIP budget beginning with the FY 2018 as a matter of convenience for Administration. With the completion of the Stormwater Masterplan, the only large project listed is the Stormwater Ordinance project at a cost of approximately \$110,000 for FY 2025 which we hope will be reimbursed by MSD's OMCI program.
- ❖ Technology upgrades in the Police Department, such as computer equipment, body and mobile cameras, security cameras, and radios are all required in the current and future years to ensure that we are keeping pace with contemporary law enforcement practices.

- ❖ The Public Works facility on Bismark Avenue consists of a main building and several outbuildings. For FY 24-25, \$45,000 is budgeted for replacement of the roof of the main Public Works complex garage.

- ❖ Administration has hired a professional planning firm to guide the City through creating a new Comprehensive Zoning Plan to completely re-write its Zoning Code to harmonize with the new ARB guidelines and modern planning best practices. Glendale's current Zoning Code dates to the 1960's and has been modified on a piecemeal basis over the years. Therefore, the current code is out of date with modern sensibilities and best practices and creates a hardship for staff trying to interpret rules and to work with residents, developers and business owners. The Comprehensive Plan will involve a public planning process and provide a document for staff to work from as the community continues to redevelop into the future. This project is expected to cost \$25,000 in FY 2024 with the balance of \$85,000 to be expensed in FY 2025. Funds from the ARPA monies have been earmarked for the entire cost of the project.

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4.0 Detailed CIP Project Information

A detailed project information sheet is included for each project listed in the preceding CIP Summary Table. Each sheet is intended to explain and justify each project or equipment expenditure proposed as part of the CIP. Each sheet includes a table proposing the timing and source of funds for the project in question.

The CIP is a planning document, and the Board considers each project or equipment purchase carefully. The CIP should be considered a preliminary statement of the Board's intent to make the purchase proposed in the timeframe presented in the CIP. However, in accordance with City Code, expenditures for all projects must be authorized as part of the City's annual budget. Furthermore, all expenditures included in the CIP must be carried out in accordance with bidding procedures and other requirements set out in the City Code and state or federal regulations.

CIP Project Information

Department	Category	Project/Equipment
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Police Department	Vehicle	Police Patrol Vehicle
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Summary

A continued program of purchasing new police vehicles to keep the Glendale Police Department police fleet safe, efficient and up-to-date.

Detailed Justification/Background Information

To keep the Glendale Police Department police vehicle fleet updated and in good working condition, the City usually purchases one new police vehicle a year. Due to unforeseen circumstances, the Police Department had to purchase four (4) new police vehicles last calendar year. This was due to three (3) vehicles having more than 100,000 miles on them and one (1) vehicle being totaled because of an automobile accident. The Department normally trades in the oldest police vehicle or the vehicle with the most miles on it. Due to the need to purchase four (4) vehicles last year, there is not a need to purchase a vehicle in FY 2025. The Department will resume the purchase program in FY 2026.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY28	FY 29	TOTAL
Capital Improvement Fund		46,000	46,500	47,000	47,500	187,000

CIP Project Information

Department	Category	Project/Equipment
Police Department	Equipment	Bullet Proof Vests

Summary

The purchase of new bullet proof vests for Glendale Police Officers.

Detailed Justification/Background Information

The Glendale Police Department is requesting the purchase of new bullet proof vests for its police officers as they expire. Per the NIJ standards, warranties for bullet proof vests expire after five (5) years. The City purchased seven (9) new vests in 2022 that will expire in 2027. The vest replacement program is needed to ensure that officers are adequately protected in the event of a shooting incident.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	1,500	1,500	10,500	1,500	1,500	16,500

CIP Project Information

Department	Category	Project/Equipment
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Police- Dispatch-City Hall-Fire-PW	Technology	Information Technology Contract
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Summary

The Glendale Police Department is requesting to extend the City of Glendale’s Technology Contract with Miken Technologies. This contract serves City Hall, the Police Department, the Fire Department and the Public Works Department.

Detailed Justification/Background Information

To continue with information technology and computer equipment updates and/or upgrades in replacing and purchasing new equipment and software as needed on an annual basis. This would include purchasing desktop computers, laptop computers, servers, printers, hardware, software and other related computer equipment.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	9,300	9,300	9,300	9,300	9,300	46,500

CIP Project Information

Department	Category	Project/Equipment
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Police	Facilities	Covered Car Port
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Summary

The Glendale Police Department is requesting to have a Covered Car Port built and installed on the Police Department parking lot.

Detailed Justification/Background Information

The Glendale Police Department is requesting to have a Covered Car Port built and installed on the Police Department’s rear parking lot. During the design and development phase of the construction project for the municipal building, the car port was removed from the project due to cost factors and considerations. It was agreed that the covered car port for the Police Department would be considered for a future Capital Improvement Project. This would complete the needed updates for the police facilities.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	30,000					30,000

CIP Project Information

Department	Category	Project/Equipment
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Police	Equipment	Body & Mobile Cameras
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Summary

In fiscal year 2022 the Glendale Police Department entered a five (5) year subscription (lease-to-own plan) for new in-car cameras and body cameras.

Detailed Justification/Background Information

The Glendale Police Department entered a five (5) year subscription agreement with Digital Ally for an in-car and body camera system. This subscription includes all new camera systems and secure cloud storage for all of the digital & video data. The system replaced the old in-car cameras that were purchased in 2015. The warranty for the old in-car camera system had expired and was becoming outdated. At the public’s request, most police agencies within the St. Louis metropolitan area have implemented body-camera programs in addition to the in-car camera systems. The Glendale Police Department moved toward this trend and the best practices within the law enforcement profession. This is vital to ensure officer safety and integrity. The five (5) year subscription (lease-to-own plan) for new in-car cameras began in 2022 and is scheduled to expire in 2027. At that time, a new subscription plan will need to be implemented.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	8,400	8,400	8,400			25,200

CIP Project Information

Department	Category	Project/Equipment
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Police	Equipment	Flock Security Cameras
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Summary

The Glendale Police Department is requesting to maintain a contract with Flock Safety for five (5) license plate recognition (LPR) cameras at various locations within the City of Glendale for crime prevention and security purposes.

Detailed Justification/Background Information

The Glendale Police Department purchased two (2) pole security cameras (LPR’s) from Flock Security in 2023 and last year, Glendale Chrysler-Dodge-Jeep-Ram donated three (3) additional cameras. These cameras assisted in the area crime detection and prevention. They can help identify suspects breaking into cars, stealing cars or other various street crimes. These cameras take video images of vehicles, and they have license plate recognition capabilities. Gathering this information greatly assists when investigating criminal activity within the City of Glendale.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	12,500	12,500	12,500	12,500	12,500	62,500

CIP Project Information

Department	Category	Project/Equipment
Fire Department	Equipment	NFPA Compliance Equip.

Summary

The Glendale Fire Department is requesting an annual amount for NFPA compliance equipment which will generally be fire hose.

Detailed Justification/Background Information

In accordance with the standards set by the NFPA in 1961, the acceptable life span for a section of hose is 10 years. The Fire Department has recently undergone an internal audit and has created a replacement schedule. In FY 25, the total needed sections of hose that are more than ten years old will cost approximately \$16,000. With requiring \$8,000 annually to continue replacing all our hose over 10 years old as it cycles, this year’s replacement will bring every section on the reserve pumper within compliance. Also, with this program, we will no longer have to do a full replacement of all hose for an engine when the truck is replaced, which is prior practice.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY28	FY 29	TOTAL
Capital Improvement Fund	16,000	8,000	8,000	8,000	8,000	48,000

CIP Project Information

Department	Category	Project/Equipment
Fire Department	Equipment	Turn-Out Gear
Summary		

This funding will supplement the operating budget for the purchase of Structural Firefighting Personal Protective Equipment ensemble.

Detailed Justification/Background Information

The City of Glendale Fire Department has recently hired two individuals, with possibly one retirement in FY 24-25. We will need to purchase two sets of personal protective equipment (PPE) for each new firefighter per NFPA 1500 if the PPE on hand does not fit the new firefighter. The cost of a new set of PPE is around \$2,500. This will be used to outfit new members with 2 sets. Staff is requesting that this be a continuing fund for at least the next five years as the department has members that are close to retirement. This will allow the department to properly outfit new members.

The ensemble is as follows all NFPA certified gear: Helmet, Hood, Coat, and Trousers with suspenders, Gloves, Boots, Internal replacement helmet parts.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	5,000	5,000	5,000	65,000	5,000	85,000

CIP Project Information

Department	Category	Project/Equipment
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Fire Department	Equipment	Cardiac Monitor
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Summary

The cardiac monitor used by paramedics is used in both basic as well as advanced life support medical situations to monitor, regulate and shock patients with cardiac complications.

Detailed Justification/Background Information

The City of Glendale Fire Department took delivery of a Tempus ALS Manual cardiac monitor during FY 2021. This monitor replaced the one that was purchased in 2014 which immediately went into reserve status. The purchase of a new cardiac monitor during FY 2027 will allow the Glendale Fire Department to have a reserve and frontline cardiac monitor in top-line working condition.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund			50,000			50,000

CIP Project Information

Department	Category	Project/Equipment
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Fire Department	Equipment	Radios
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Summary

To replace all 13 handheld radios to continue to meet NFPA standards.

Detailed Justification/Background Information

Since St. Louis County switched all service to the digital P25 radio system, the department must replace equipment in conjunction with all fire agencies in St. Louis County, which is currently scheduled for 2026. Per a new NFPA standard, unless changed, all handheld radios in the fire service are to be intrinsically safe. Our current radios are intrinsically safe but due to changes from the manufacturer, they will no longer be certified as intrinsically safe whenever a unit goes for repair or a battery must be replaced. To replace all 13 handheld radios, we are estimating a replacement cost of \$115,000.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund		115,000				115,000

CIP Project Information

Department	Category	Project/Equipment
Fire Department	Equipment	Computer & Cradle

Summary

To replace ruggedized laptop computer to be used for receiving dispatch location and patient information at the emergency scene.

Detailed Justification/Background Information

Fire personnel utilize laptop computers to receive dispatch location information and collect patient information at the emergency scene. Ruggedized laptops are required due to the harsh conditions they must operate in. Loss of dispatch data and location information would present significant response problems in the areas of timely response and incident and patient medical care records. The current laptop will be 6 years old when replaced. Therefore, we are requesting that \$6,500 be budgeted for this which includes vehicle mount and charging station in truck.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund			6,500			6,500

CIP Project Information

Department	Category	Project/Equipment
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Fire Department	Equipment	Thermal Imaging Camera
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Summary

The Fire Department is requesting funds to replace a thermal imaging camera which will soon be 10 years old with outdated technology.

Detailed Justification/Background Information

The thermal imaging camera is a critical piece of equipment used to track heat signatures to be able to find both victims and heat sources. Often in a fire, firefighters cannot see their hands in front of them due to the thick smoke. The camera allows firefighters to see through the smoke to find fallen victims as well as the heat source in an electrical component possibly causing the hazard.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	15,000					15,000

CIP Project Information

Department	Category	Project/Equipment
Fire Department	Equipment	Fire Apparatus

Summary

The Fire Department is requesting to replace the 1999 Pierce Pumper in FY 2028. The 2019 KVCH front-line pumper will then transition to the reserve pumper.

Detailed Justification/Background Information

By FY 2028, the reserve pumper will be approximately 30 years old. The average life of a fire pumper is 10 years as a front-line pumper and 10 years as a reserve. The 1999 Pierce has already served 20 years as a front-line pumper and six years as a reserve pumper. The pumper currently has a variety of maintenance issues that the Fire Department is dealing with. The most serious of which is a slow water leak. The cost to fix the leak completely is exorbitant and not being considered at this time. Also, as of April 2024, the diesel engine has 14,385 engine hours on it. At the equivalent of 60 miles per hour this calculates to 863,142 miles.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund				1,200,000		1,200,000

CIP Project Information

Department	Category	Project/Equipment
Fire Department	Land & Building	Concrete Repair
Summary		

The Department is requesting funds to repair the concrete surface in front of the fire station.

Detailed Justification/Background Information

The Fire Department is requesting \$30,000 to prevent the concrete surface of the entrance area from spalling. The top layer of some of the concrete in the front walkway, including the handicap ADA ramp, has degraded and has lost part of its top surface. The Fire Department has sought out the opinion of the Public Works Director and he has suggested resurfacing the concrete over replacement. A member of the Department has sought out a price from a contractor to get a base price for the project of approximately mid twenty thousands.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	30,000					30,000

CIP Project Information

Department	Category	Project/Equipment
Fire Department	Equipment	Radios-mobile
Summary		

The Department is requesting funds for replacement of mobile radios that are kept in FD vehicles.

Detailed Justification/Background Information

The Fire Department is requesting 30,000 to be budgeted for Mobile radio replacement of aging radio equipment for the three vehicles operated by the FD. These are the full funds radios requested, but the request is contingent on pending approval to recuperate 50% of funds from the state through a Department of Public Safety Grant. The Grant was applied for in December of 2023 and has been pending approval since January of 2024

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	30,000					30,000

Department	Category	Project/Equipment
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Fire Department	Buildings	Guard Rail
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Summary

The Department is requesting funds for new guard rail next to engine bay on south side of building.

Detailed Justification/Background Information

The Fire Department is requesting \$5,000 to install a new guard rail on top of the tall retaining wall next to the engine bay on the south side. Young children have been seen playing on the retaining wall and they could sustain a substantial injury from a fall of such height. In pediatrics, falls greater than 10 feet or 2 to 3 times the height of the child are considered a trauma level fall. The wall ranges from 4 foot 10 inches at its lowest point to 8 foot 6 inches at its highest point. The retaining wall behind the FD has already received a guard rail for similar reasons.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	5,000					5,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Infrastructure	Nova Chip

Summary

Resurfacing of streets with Ultra-Thin Bonded Wearing Surfaces (NovaChip)

Detailed Justification/Background Information

The city works closely with all utility companies, allowing and encouraging them to repair or replace their underground systems. Once complete, city crews then install new or repair existing asphalt curbing. Finally, after all curbing work is complete; the streets are resurfaced with a bonded asphalt wearing surface commonly referred to as Nova Chip. This process is affordable and has a high resident approval rating.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	87,000	200,000	200,000	200,000	200,000	887,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Infrastructure	Streets Crackseal & Sealcoat

Summary

Crack sealing and sealcoat applications to paved roadways.

Detailed Justification/Background Information

In 2015 the city began paving residential roadways with UBAWS (Ultra-thin Bonded Wearing Surface), more commonly referred to as NovaChip, an asphalt overlay system. In efforts to preserve and extend the life of the asphalt product, it is necessary to seal cracks in the pavement and apply a sealant to the pavement surface. This is the first year of what will become an annual street maintenance activity as the city now has asphalt overlaid streets whose age now requires some level of maintenance. This maintenance will be performed in groupings matching the original street overlay groupings.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	87,000	48,000	49,000	50,000	51,000	\$285,000

IP Project Information

Department	Category	Project/Equipment
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Public Works	Equipment	Misc. Tools & Equipment
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Summary

Replacement and acquisition of new, miscellaneous equipment including hand tools, power tools, safety equipment, etc.

Detailed Justification/Background Information

Replacement and purchasing new small tools and equipment enables the Public Works Department to efficiently and safely maintain public streets and rights-of-way, service City fleet vehicles and maintain City buildings.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	3,000	3,000	3,000	3,000	3,000	15,000

CIP Project Information

Department	Category	Project/Equipment
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Public Works	Infrastructure	Asphalt Curbing
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Summary

Installation of new or repair of damaged asphalt curbing.

Detailed Justification/Background Information

The process of installing new or repair damaged asphalt curbing is not only part of the overall street maintenance program, it is also a vital part of the street resurfacing program whereas the curbing along streets scheduled to be resurfaced are either installed new or replaced prior to the resurfacing.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY28	FY 29	TOTAL
Capital Improvement Fund	39,000	40,000	41,000	42,000	43,000	205,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Forestry	TRIM Grant Program

Summary

Annual application to the Tree Resource Improvement and Maintenance Grant Program.

Detailed Justification/Background Information

Generally speaking, each year the city’s Tree Board makes an application to the Tree Resource Improvement and Maintenance Grant Program (TRIM) administered by the Missouri Department of Conservation (MDC). The purpose of the program is to promote tree planting and maintenance by municipalities by reimbursing up to 75% of the cost to perform tree related projects. Applications to this program are based on the needs of Glendale’s urban forest from year to year.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	00000	12,000	12,000	12,000	12,000	48,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Infrastructure	50/50 Sidewalk Repair

Summary

The 50/50 Sidewalk Repair Program is a cost-sharing program between the City and individual residents.

Detailed Justification/Background Information

As outlined in Section 520.200 of the Glendale Code, all residents are responsible for the upkeep of sidewalks abutting their property, with the exception of sidewalks along N. Sappington Rd and Kirkham Ave. Section 520.140 of the Code gives authority to the Board of Aldermen to, among other things, establish a sidewalk maintenance program and allowing sidewalks to be repaired or replaced at the expense, or partial expense, of the city. Because the cost to replace sidewalks can be a heavy financial burden on residents, sidewalks often go unrepaired or badly damaged for long periods of time, causing inconveniences and tripping hazards to the general public. Residents are encouraged to apply for funding to make the necessary repairs, thus promoting sidewalk maintenance.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	6,000	6,000	6,000	6,000	6,000	30,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Infrastructure	Pedestrian Safety Devices

Summary

Purchase and installation of pedestrian activated safety devices along Kirkham Avenue and N. Sappington Rd.

Detailed Justification/Background Information

During the 2023-24 fiscal year, the city purchased and installed two sets of pedestrian activated crosswalk systems. These systems were installed at mid-block crossings along Kirkham Ave and were purchased by the Police Department using grant funding from the Missouri Department of Transportation (MoDOT).

There is one more mid-block crossing along Kirkham Ave at Greenview Dr that needs a pedestrian system, and there are safety concerns about the controlled intersection at N. Sappington Rd at Hawbrook Rd.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Funds	24,000	25,000				49,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Forestry	50/50 Tree Planting Program

Summary

The city’s Tree Board recently voted to enact a 50/50 Tree Planting Cost Share Program in efforts to promote healthy reforestation of city streets. This program would function similarly to the 50/50 sidewalk repair program whereas a property owner could apply for the funding from the city to plant a tree on city ROW with direct involvement from the city in terms of tree species and planting location selection.

Detailed Justification/Background Information

Ove the past decade, the city has aggressively removed hazardous trees from its ROW’s. While these removals were warranted, and most likely prevented property damage, it has resulted in noticeable deforestation along city streets. It would be difficult for the city to afford to reforest at a quick pace, and equally difficult to coordinate with a large number of residents. However, accepting application to a cost share program provides direct communication with property owners who desire a tree at their home. This also gives the city the ability to manage tree plantings to ensure that unwanted species are not selected and that the trees are planted in appropriate locations so that the tree can be allowed to mature without interfering with utilities or cause other issues.

Funding Plan

Capital Improvement Program

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	6,000	6,000	6,000	6,000	6,000	30,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Facilities	PW Roof Replacement

Summary

Replacement of the roofing material on the main Public Works garage.

Detailed Justification/Background Information

The flat roof of the main Public Works garage was installed approximately 20 years ago and has developed several leaks. There are also several abandoned utilities that protrude through the roof that are contributing to leaks in the building.

The roof was inspected in 2022 and found to need replacement within the next two years.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Program	45,000					45,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Facilities	PW HVAC Replacement

Summary

Replacement of the HVAC system at the Public Works complex.

Detailed Justification/Background Information

The Public Works complex has a rooftop HVAC system that heats and cools the PW office, bathroom, and breakroom. The AC portion of the unit broke down in the summer of 2023, and again in the winter of 2024. Each time, the technician who made repairs estimated the age of the unit to be nearly 40 years and stated that repair parts are not readily available. When parts are available, they are costly. The unit is also highly inefficient, causing increased heating and cooling costs.

Funding Plan

Capital Improvement Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Program	10,000					10,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Vehicle	2 ½ Ton Dump Truck

Summary

Replacement of 2007 GMC 2 ½ ton dump truck.

Detailed Justification/Background Information

This piece of equipment serves many roles by way of snow and tree removals, curbing installation, and street repairs. In 2024, the current truck will be 18 years old. The expected lifespan of municipal dump trucks is between 10-15 years. This truck is beginning to develop costly rust issues because of years' worth of salt applications and is operating on a replaced transmission. Additionally, the manufacturer of the current truck no longer manufactures these types of trucks, making repair parts difficult to locate and costly to purchase.

The new 2024 cab and chassis was purchased in FY 2024. Also in FY 2024, the city issued a Contract to Knapheide Truck Equipment for the rehabilitation of the dump body and installation of the body to the new cab and chassis. Knapheide reports the work outlined in the Contract will not be completed before the beginning of FY 2025. Therefore, the cost of the Contract is being moved forward one fiscal year.

Funding Plan

Capital Improvement Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	43,000					43,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Vehicle	1 ½ Ton Dump Truck

Summary
 Replacement of Ford 1 ½ ton dump truck

Detailed Justification/Background Information

This piece of equipment serves many roles by way of snow and tree removals, curbing installation, and street repairs. In 2024 the current truck will be 15 years old. The expected lifespan of municipal dump trucks is between 10-15 years. This truck is beginning to develop costly rust issues as a result of years' worth of salt applications.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	110,000					110,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Infrastructure	E. Essex Ave STP

Summary

An STP funded partnership between the cities of Glendale and Kirkwood to reconstruct E. Essex Ave. from N. Sappington Rd. to Dickson St.

Detailed Justification/Background Information

The city, in partnership with the City of Kirkwood, has been approved for an STP grant from MoDOT to receive approximately \$778,000 of a \$973,000 street reconstruction project along E. Essex from N. Sappington Rd. in Glendale to Dickson St. in Kirkwood. The street would be reconstructed with ADA compliant sidewalks along the north side of the street from N. Sappington Rd. to Dickson St. and includes concrete curb gutter sections, drainage improvements and an asphalt overlay.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	937,000					937,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Infrastructure	E. Essex Ave STP Phase 2

Summary

Reconstruction of E. Essex Ave. between N. Sappington Rd. and Devon Rd.

Detailed Justification/Background Information

E. Essex Ave. is considered a major arterial roadway in Glendale that connects Kirkwood streets to N. Berry Rd. and collects traffic from several intersecting streets. The roadway lacks sidewalks, stormwater collection and control facilities, and has badly deteriorated pavement. The portion of E. Essex Ave. from N. Sappington Rd. to Devon Rd. would be considered Phase 2. Phase 1 of the project is currently underway between Dickson St. and N. Sappington Rd.

Funding Plan

The city plans to submit an STP application to East-West Gateway in February 2025. If approved, the city’s CIP would pay for 20% of the overall project cost. The City’s cost to complete the project, after reimbursement, is estimated at \$349,250.

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund		233,000	172,600	500,000	842,000	1,747,600

CIP Project Information

Department	Category	Project/Equipment
Public Works	Infrastructure	N. Sappington Rd. STP

Summary

Replacement of deteriorated sidewalk and curbing sections, improvement to the ADA facilities, improvements to pedestrian facilities, and replacement of the asphalt wearing course along N. Sappington Rd. between Manchester Rd. and Lockwood Ave.

Detailed Justification/Background Information

N. Sappington Rd. was originally reconstructed in 2007. Weather, traffic, and other factors have caused deterioration to the concrete and asphalt surfaces and N. Sappington Rd. is now in need of preservation.

Funding Plan

The STP Reimbursement Program provides for up to 80% of the cost to perform the outlined work. The City’s share of the estimated is \$212,600.

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	82,000	480,000	485,000			1,047,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Streets	Dwyer Ave. and Hillard Rd.

Summary
 Rehabilitation of Dwyer Ave. and Hillard Rd. in a manner that includes installation of new concrete curb and guttering, and mill and paving along each street between N. Sappington Rd. and N. Berry Rd.

Detailed Justification/Background Information
 There is an existing concrete curb along Dwyer Ave. between N. Sappington Rd. and Idlewild Place. This curbing is heavily deteriorated and there are several areas that are missing. There are no types of curbing along Hillard Rd. between Idlewild Place and N. Berry Rd. The pavement along each street is heavily deteriorated and there are several areas that have sunken along Dwyer Ave. due to many underground utility repairs and replacements.

These streets will have new concrete curbs and guttering installed after which the pavement will be milled down 2-inches, a leveling course of asphalt will be applied, and then a 2-inch thick wearing course of asphalt will be installed.

Funding Plan
 Capital Improvement Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund	400,000					400,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Equipment	Skid Steer

Summary

The city purchased a new skid steer in 2013. A cold planer milling machine accompanied the skid steer purchase, and a sweeper attachment was purchased 1 year later.

Heavy construction equipment has a life expectancy of approximately 15 years. In 2029, the skid steer will be 16 years old and should be replaced, along with the cold planer and sweeper attachment.

Detailed Justification/Background Information

The Public Works department uses the skid steer, and its attachments, on a near daily basis to perform a wide variety of tasks. This piece of equipment is not only vital to the completion of city projects, but also prevents injury to employees by performing a large amount of heavy lifting, thus decreasing the need to lift materials by hand.

Over the years, the city has performed numerous repairs to the skid steer, some at a very high cost. The unit has sensitive electronics that are becoming outmoded which further drives up the cost to repair or replace. In addition, the daily use of the unit is driving up the engine hours and it is unknown how much longer the unit would be reliable for daily use.

Funding Plan

Capital Improvement Program

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
Capital Improvement Fund				94,000		94,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Equipment	Backhoe
Summary		

The City purchased a new backhoe in 2013.

Heavy construction equipment has a life expectancy of approximately 15 years. In 2028, the backhoe will be 15 years old and should be replaced.

Detailed Justification/Background Information

The Public Works department uses the backhoe often to perform a wide variety of tasks. This piece of equipment is not only vital to the completion of city projects, but also prevents injury to employees by performing a large amount of heavy lifting, thus decreasing the need to lift materials by hand.

The city uses the backhoe to perform street repairs, tree removal, sidewalk repairs, material loading, and salt handling. While the department takes appropriate measures to wash the unit after each snowfall, years worth of salt handling is now taking effect causing rust buildup on the unit.

Funding Plan

Capital Improvement Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
ARPA					150,000	150,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Equipment	Utility Truck

Summary

The city purchased a new utility truck in 2012.

Heavy construction equipment has a life expectancy of approximately 15 years. In 2027, the utility truck will be 15 years old and should be replaced.

Detailed Justification/Background Information

The Public Works department uses the utility truck on a near-daily basis to perform a wide variety of tasks. This piece of equipment hauls a wide variety of tools and equipment to jobsites in an enclosed utility body. Having these items in an enclosed utility body prevents damage or theft of the equipment. It also provides ease of organization. In addition, the truck cab has 4 doors with a back seat allowing a larger number of employees to traverse to the jobsite without the need for additional vehicles.

In 2028, the current 2012 utility truck and replacement parts are no longer produced by the manufacturer making repairs more and more difficult.

Funding Plan

Capital Improvement Plan

Revenue Source	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
CIP			70,000			\$70,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	Infrastructure	Stormwater Detention Systems

Summary

Installation of storm water detention systems to eliminate the persist presence of water on the streets at key locations.

Detailed Justification/Background Information

In the past the city has worked with individual homeowners to install storm water detention systems within the ROW. These systems collect water, generally sump pump discharge, from areas known to have the presence of water even during times of drought and prevent the water from draining to the roadway. A persistent presence of water causes quick deterioration of asphalt and concrete surfaces requiring frequent repair, and ice formation which poses an immediate safety concern to pedestrians, requiring time and money be spent applying ice melting materials.

Funding Plan

Revenue Source	FY 25	FY 26	FY 27	FY28	FY 29	TOTAL
Capital improvements Fund	5,000	5,000	5,000	5,000	5,000	25,000

CIP Project Information

Department	Category	Project/Equipment
Public Works	City Code	Stormwater Ordinance

Summary

This project will fund a task order issued from Lochmueller Group to have their stormwater experts utilize our Stormwater Master Plan, Architectural Review Board Guidelines, and other resources to craft a stormwater control ordinance that will better help Glendale manage its stormwater problems, both from a development perspective but also from projects that occur which do not require permits and other oversight from the City or its agents.

Detailed Justification/Background Information

The City of Glendale Board of Aldermen has made stormwater control a top priority going forward, as evidenced by its funding of a Stormwater Master Plan and aggressive new rules concerning impervious surface and stormwater controls in the ARB guidelines. A general stormwater control ordinance is needed to continue to correct longstanding stormwater issues in the community, give City officials standards to enforce and cite in stormwater related code enforcement issues, and provide guidance to the community as they seek to make modifications to their property.

Funding Plan

We anticipate using MSD OMCI funding to reimburse the City for the first phase of this project. Dependent on MSD’s decision to continue the OMCI program, the 2nd phase of the project could be funded through a combination of City and OMCI funds.

Revenue Source	FY 25	FY 26	FY 27	FY28	FY 29	TOTAL
Parks and Stormwater Fund	110,000					110,000

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A RESOLUTION AMENDING THE ANNUAL BUDGET OF THE CITY OF
GLENDALE FOR FISCAL YEAR 2024 TO ACCOUNT FOR CHANGES IN
VARIOUS REVENUE AND EXPENDITURE LINE-ITEM ACCOUNTS

WHEREAS, Chapter 67 of Missouri Revised Statutes requires that City expenditures be authorized by the Board of Alderman through an annual budget; and

WHEREAS, on June 19, 2023, the Board of Aldermen adopted Ordinance Number 12-23 to officially adopt an annual operating budget for the City of Glendale's Fiscal Year (FY) 2024, which appropriated funds for the uses enumerated therein; and

WHEREAS, the City's annual budget includes estimates of both revenue and expenditures to be realized by each of the city's funds, including the General Fund, the Capital Improvements Fund, and other such funds created as distinct units of accounting; and

WHEREAS, the Board of Aldermen has completed a review of mid-year financial statements and has determined that amendments to various revenue and expenditure line-item accounts within various funds in the FY 2024 budget are necessary; and

WHEREAS, sufficient funds are available to accommodate these budget amendments.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

SECTION ONE:

The Annual Budget of the City of Glendale for Fiscal Year 2024 is hereby amended as follows:

	<u>CURRENT BUDGET</u>	<u>AMENDED BUDGET</u>
<u>General Fund</u>		
Revenues		
Real Prop. Taxes 10001-01011	\$ 675,000	\$ 700,000
Sales Tax 10001-01051	\$1,080,000	\$1,115,000
Gross Receipts Tax-Water 10001-01060	\$ 160,000	\$ 190,000
Gross Receipts Tax-Electric 10001-01090	\$ 420,000	\$ 406,000
Local Option Use Tax 10001-01110	\$ 215,000	\$ 325,000
Court Fines 10001-04021	\$ 35,000	\$ 55,000
Investment Income 10001-05010	\$ 120,000	\$ 245,000
Trf from Pension 10001-05036	\$ 266,900	\$ 248,000
Total	\$2,971,900	\$3,284,000

	<u>CURRENT BUDGET</u>	<u>AMENDED BUDGET</u>
Expenditures		
Salaries FT (Admin) 10010-11020	\$ 176,800	\$ 165,000
Salaries PT (Admin) 10010-11030	\$ 60,000	\$ 70,000
Prof. Services (Admin)10030-11050	\$ 38,000	\$ 60,000
Salaries FT (Police) 10030-11020	\$ 883,000	\$ 858,700
Salaries PT (Police) 10030-11030	\$ 57,000	\$ 45,600
Employee Ins. (Police) 10030-11040	\$ 232,800	\$ 217,000
Unscheduled OT (Police) 10030-11100	\$ 45,000	\$ 62,000
Salaries FT (Fire) 10050-11020	\$ 979,000	\$ 923,000
Employee Ins. (Fire) 10050-11040	\$ 228,000	\$ 206,200
Maint. Motor Equip. (FD) 10050-22080	\$ 6,500	\$ 18,000
Salaries FT (PW) 10060-11020	\$ 288,800	\$ 242,000
Employee Ins. (PW) 10060-11040	\$ 100,000	\$ 75,500
Maint. Equipment (PW) 10060-22090	\$ 10,300	\$ 23,000
Trf. To Cap. Imp. Fund (PW) 10060-33065	\$ 0	\$ 60,000
Total	\$3,105,200	\$3,026,000

Sewer Lateral Fund

Expenditures

Other Commodities 20070-22220	\$ 90,000	\$ 55,000
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Police & Fire Pension Fund

Revenues

Pers. Prop. Taxes 60001-01021	\$ 58,000	\$ 75,000
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Expenditures

Transfer to Gen. Fund 60070-53075	\$ 266,900	\$ 248,000
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Prop P Fund

Revenues

Sales Tax 70001-01051	\$ 390,000	\$ 400,000
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Parks & Stormwater Fund

Expenditures

Other Contractual 85070-22220	\$ 100,000	\$ 80,800
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ARPA Fund

Revenues

Grant Income 86001-02051	\$ 0	\$ 743,000
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Investment Income 86001-05010	\$ 10,000	\$ 25,000
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Expenditures

Transfer to Cap. Fund 86070-33080	\$ 968,372	\$ 768,000
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Capital Improvements Fund

Revenues

Sales Tax 90001-01052	\$ 470,000	\$ 506,000
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Grants 90001-02051	\$ 7,000	\$ 38,200
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Sale of Surplus Equip. 90001-05020	\$ 46,000	\$ 15,000
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E. Essex STP Reimb. 90001-05031	\$ 345,600	\$ 306,400
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Sappington Rd STP Reimb. 90001-05032	\$ 120,000	\$ 32,000
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<u>Transfers from Other Funds 90001-05034</u>	<u>\$1,053,372</u>	<u>\$1,453,000</u>
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Total	\$2,041,972	\$2,350,600
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Expenditures

Other Cap. Outlay (Admin) 90010-44030	\$ 85,000	\$ 25,000
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Building & Land (Admin) 90010-44040	\$ 44,500	\$ 32,700
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Other Cap. Outlay (Police) 90030-44030	\$ 54,500	\$ 134,800
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Automotive (Fire) 90050-44020	\$ 60,000	\$ 8,200
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Automotive(PW) 90060-44020	\$ 190,000	\$ 120,500
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Trim (PW) 90060-90060-44031	\$ 12,000	\$ 0
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E. Essex STP (PW) 90060-44033	\$ 642,000	\$ 504,300
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N. Sapp. Rd. STP (PW) 90060-44034	\$ 150,000	\$ 40,000
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Novachip (PW) 90060-44050	\$ 137,000	\$ 123,800
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<u>Crackseal & Sealcoat (PW) 90060-44051</u>	<u>\$ 50,000</u>	<u>\$ 74,000</u>
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Total	\$1,425,000	\$1,063,300
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This Resolution passed and approved this 17th day of June 2024.

Michael A. Wilcox
Mayor

ATTEST:

Frank Johnson
City Administrator

A RESOLUTION AMENDING THE PERSONNEL POLICY OF THE CITY OF
GLENDALE, MISSOURI, TO RECOGNIZE JUNETEENTH AS A HOLIDAY

WHEREAS, Section 120.080 of the Glendale Municipal Code authorizes the City Administration to present to the Board of Aldermen personnel rules and regulations, which the Board may adopt by resolution;

WHEREAS, on June 19, 1865, more than two years after the Emancipation Proclamation was signed by President Lincoln, enslaved Americans in Galveston, Texas, finally received word that they were free from bondage. This momentous occasion has been celebrated as Juneteenth — a combination of June and 19 — for over 150 years; and

WHEREAS, Juneteenth was recognized as a federal holiday on June 17, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF GLENDALE, MISSOURI, AS FOLLOWS:

SECTION ONE:

The City of Glendale shall, from this day forward, recognize Juneteenth as a holiday and shall add the date of June the 19th to the holiday schedule to be observed by all employees of the City of Glendale on an annual basis starting June 19, 2024.

SECTION TWO:

Chapter IX, Section 2 of the City of Glendale personnel manual shall be amended to add Juneteenth to the holiday schedule list as shown in Exhibit A attached to this resolution. This Amendment shall be effective immediately upon approval by the Board of Aldermen.

This Resolution passed and approved this 17th day of June 2024.

Michael A. Wilcox
Mayor

ATTEST:

Frank Johnson
City Administrator

*Exhibit A*Section 2. **Holidays**

Employees of the classified and full-time exempt service shall be granted leave with pay on the following holidays:

New Years Day

Martin Luther King Jr. Day

President's Day

Memorial Day

Juneteenth

Independence Day

Labor Day

Thanksgiving Day

Day After Thanksgiving

Christmas Day

For Administration and Public Works Department employees, these days will be days off with pay. Police and Fire employees will be required to work their regularly scheduled shifts and will receive an amount of holiday pay approved by the Board of Aldermen. Payment of holiday pay will either be included in the payroll checks that cover the pay period in which the holiday falls, or an annual holiday paycheck to be paid in December. Temporary service employees working on a holiday shall receive regular pay. If a holiday falls on a Saturday, the holiday will be observed on the preceding Friday. If the holiday falls on Sunday, the holiday will be observed on the Monday immediately following. If an unauthorized absence occurs on the day preceding and/or following a holiday, the employee shall not receive compensation for the holiday.



Internal Memorandum

Office of the City Administrator

TO: Honorable Mayor Mike Wilcox
and the Glendale Board of Aldermen

FROM: Frank Johnson, City Administrator

DATE: June 14, 2024

ADMINISTRATION

Firehouse Run

- The City welcomed nearly 400 participants this past Sunday for the annual Firehouse Run. Thanks to the hard work and dedication of City staff, the event went very smoothly and was a great success. Special thanks to Alderman Roper for being this year's MC.

Tons of Trucks Event

- Communications Coordinator Alex Darmody and I are currently working with the Kirkwood School District to host a "Tons of Trucks" family event at the Kirkwood Early Childhood Center. The tentative date for the event is Saturday, Aug. 10, to coincide with the district's back-to-school fair.
- If you are not familiar, this event would involve exhibiting city vehicles such as a dump truck, fire truck and police cruiser and allowing children to interact with the vehicles. The school district will also bring one of their buses. We are also working on having additional vendors or activities, such as free ice cream, at the event.

Revised ARB Guidelines

- The ARB has completed its second revision of the new proposed guidelines. An initial draft of this version is currently being reviewed by Mayor Wilcox, Alderman Nauman, Alderman Nauman, and City Attorney Jim Hetlage. I will be using their comments along with the feedback and discussions from the ARB to make additional edits to the guidelines for your review and adoption.

Special Use Permit Enforcement

- Using the previously completed research on the existing Special Use Permits, I have created annual compliance checklists that City staff will use to ensure we are consistently enforcing the permits.

Golf Cart Regulations

- The golf cart permit application is now available, and the new regulations are fully enforceable. Residents interested in having a "street legal" golf cart will need to first submit the permit application at City Hall and then contact the police department

to schedule an inspection. If the vehicle passes the inspection, then the officer will provide them with the permit at that time.

Comprehensive Plan and Zoning Code Update

- The Steering Committee held its second meeting on June 10th and had another wide-ranging, productive conversation on the draft visions and goals/objectives that will form the basis of the plan, which we have now dubbed as “Blueprint Glendale.”
- We will hold our first public workshop on Tuesday, June 25, from 6 to 8 p.m. The purpose of the workshop will be to collect the community’s feedback on their vision, goals and desires for Glendale.

POLICE DEPARTMENT

Physical Fitness Assessment

- The police department wrapped up its annual Physical Fitness Assessment for each police officer on June 11th.

Police Radio Equipment

- Chief Beaton and Capt. Catlett met with our Motorola Solutions representative on June 12th to ensure all the new police radio equipment had arrived. The department will be coordinating the replacement of all mobile and portable police radios in the near future.

FIRE DEPARTMENT

No items to report.

PUBLIC WORKS DEPARTMENT

Superintendent Terry Jones will be at the meeting Monday night to answer any questions about current or future projects.

Curbing Project

- Crews backfilled, re-graded the yard and installed sod adjacent to asphalt curbing that was recently installed along Venneman Ave between Josephine Ave and Fuhrmann Terrace.
- Crews removed the last section of deteriorated asphalt curbing along the east and west sides of Venneman Ave between Josephine Ave and Fuhrmann Terrace. Once removed, crews prepared the asphalt base to accept new curbing, and then installed the new asphalt curbs. Installation of the new curbing took more time than usual due to an equipment failure.

Employee Interviews

- Five people were scheduled to interview for the open Maintenance Worker position with the Public Works department during the week of June 10. All five of the candidates did not show up for their interview.

Equipment Failure

- On June 13, the city’s skid steer malfunctioned causing a large amount of hydraulic oil to spill onto the roadway. Crews spent a considerable amount of time cleaning

the oil and moving the skid steer from the middle of the street. Luby Equipment Services inspected the skid steer on June 14 and found that it had burst a high-pressure hydraulic line which caused the leak. The part is on order now and will hopefully be repaired on June 17.

Firehouse Run

- Crews spent time the week of June 3rd preparing for the annual Firehouse Run by posting traffic control devices for the street closure and detour route, and erecting tents, tables and other items used during the event on the City Hall south parking lot.
- On June 10, crews spent time collecting, organizing, cleaning and storing various items used during the annual Firehouse Run. Crews also removed the large street banner over N. Sappington Rd at Dwyer Ave and collected all yard signs that advertised the event.

Forestry

- Crews removed a declining Dogwood tree at 21 Edwin Ave.

Sewer Lateral Repair Program

- Dan Smith Plumbing performed scheduled repairs to the sewer lateral line of 1030 N. Berry Rd.
- J.E. Redington Plumbing performed scheduled repairs to the sewer lateral line of 435 Venneman Ave.
- J.E. Redington Plumbing was awarded a contract for the repair of the sewer lateral line at 809 E. Essex Ave.
- J.E. Redington Plumbing performed scheduled repairs to the sewer lateral line at 915 Glenway Dr.
- On June 14, the city received an application to the sewer program from the owner of 732 Juanita Ave. A video inspection of the sewer lateral line has been scheduled for June 17.
- On June 13, the city received an application to the sewer program from the owner of 83 Frederick Lane. Bids are currently being sought for this repair and are due to arrive by June 19.

Stormwater Meeting and Ordinance

- City staff and MSD engineers met with a group of residents at 1138 Glenway Dr to discuss backyard/side yard overland flooding issues. Glendale will seek a Task Order from Lochmueller to develop an Identified Project to investigate possible solutions to the problem.
- On June 11, city staff met with Lochmueller engineers to discuss the progress of the Stormwater Ordinance Updating Project and to discuss the addition of an Identified Project in the city's SWMP. Lochmueller plans to present the city with a preliminary draft of the Ordinance changes on July 15.

Street Sealing Project

- Despite the threat of rain both June 3 and June 4, the city's contractor, McConnell and Associates (MAC), was able to perform the street sealing work scheduled for

each of those days. Sealing work was rescheduled to Wednesday, June 18, due to weather. The city's website was updated to reflect the rescheduling and a social media posting was made as well.

- MAC applied street sealing materials to all streets scheduled to receive a sealing on June 10-12. MAC will return to Glendale June 18 to seal street sections that were originally scheduled to be sealed on June 5 but were postponed due to rain. Notifications have been posted along each street section scheduled for Tuesday's sealing work.
- Crews posted temporary "No Parking" signs one day prior to the sealing of each street section and posted various traffic control signs and devices as needed to assist with the sealing process.

REMINDERS/UPCOMING EVENTS

Board of Aldermen Meeting Monday, June 17, 7 p.m.

Blueprint Glendale Public Workshop Tuesday, June 25, 6 p.m.

Board of Aldermen Meeting Monday, July 1, 7 p.m.